

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
July 8, 2025
3:00 pm
Council Chambers

A. ADOPTION OF AGENDA

B. 6:00 pm PUBLIC HEARING BYLAW 1361-25

C. MINUTES/NOTES

1. Council Committee Minutes
 - June 24, 2025
2. Council Meeting Minutes
 - June 24, 2025

D. UNFINISHED BUSINESS

- a) Healthcare Committee
 - Terms of Reference

E. BUSINESS ARISING FROM THE MINUTES

Tabled from June 24, 2025

- a) Draft Policies: C-Safety-001A Violence Prevention Policy & C-Safety-001B Harassment Prevention Policy
 - Report from Safety dated June 19, 2025
- b) 2026-2030 Intermunicipal Library Agreement for Councils to Discuss and Approve
 - Updated Agreement for Fall of 2025

Delegations from June 24, 2025

- a) Pincher Creek & District Food Bank
- b) Brownfield Report

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - Waterton Biosphere Newsletter
2. Reeve Rick Lemire – Division 2
3. Councillor Dave Cox – Division 3
4. Councillor Jim Welsch - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations

- a) Public Works Department Report
 - Report from Public Works dated June 17, 2025
 - Schedule A – Shop/Fleet Report
- b) Utilities & Infrastructure Report
 - Report from Utilities & Infrastructure dated July 2, 2025

2. Finance

- a) Public Auction - Conditions & Reserve Bid - Tax Roll 2456.010
 - Report from Finance dated June 24, 2025
- b) Q2 Financial Summery
 - Report from Finance dated July 3, 2025

3. Planning and Community Services

- a) Southern Alberta Land Trust Society (SALTS) Conservation Easement - Thompson S 2
 - Report from Development dated July 3, 2025

4. Municipal

- a) CAO Report
 - Report from Administration, dated June 30, 2025
- b) Repealing Bylaw 1272-17
 - Report from Administration, dated July 3, 2025

H. CORRESPONDENCE

1) For Action

- a) Heritage Acres Requests for Annual Show – July 25-27, 2025
 - Request for Council to flip pancakes
 - Request to have the road watered
- b) Pincher Creek Chamber
 - Request for election forum budget
- c) Transportation Network Companies Regulation
 - Invitation to attend engagement sessions in person/virtual

2) For Information

- a) Father's Day Show and Shine: A Remarkable Success
 - Thank you from Pincher Creek Cruisers
- b) Joint Budget Meeting Information
 - Letter from Town of Pincher Creek
- c) Chief Mountain Gas Golf Invitation
 - Staff Appreciation Golf Day

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Public Works Strategic Plan - ATIA Sec. 24.1

K. ADJOURNMENT

PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1361-25
Tuesday, July 8, 2025 at 6:00 pm

1. Public Hearing Called to Order

2. A Public Hearing is Council's opportunity to hear from anyone who is affected by the proposed bylaw. General rules of conduct when a Public Hearing is held are as follows:

- The developer and/or proponent is given the first opportunity to present to Council and the public. After the public has made their statements, the developer has the opportunity to rebut or answer any questions.
- Members of the public will be invited to speak to the subject matter. I will ask members of public who wish to speak to state their name for the record. The speaking time limit is 5 minutes per speaker. If you have previously submitted a written response, unless you have new information to present, be assured that Council has read your letter. Please do not come to the podium to read your submitted response.
- The Reeve will call for any additional speakers to make sure everyone wishing to speak has had the opportunity to do so. As this is not a situation for debate, speakers may come up one time only.
- Following all presentations from members of public, the developer has the opportunity to rebut or answer any questions, Council may ask questions to Administration and/or developer.
- Council will then close the Public Hearing. This ends the opportunity for the public or Administration to provide information on the matter.

3. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the Municipal Government Act. This Public Hearing was advertised in Shootin the Breeze on June 25 and July 2, 2025, as well as the MD website and MD Social Media pages.

4. Purpose of the Hearing

The purpose of Bylaw No. 1361-25, being an amendment to the Land Use Bylaw No. 1349-24, is to propose amendments among other general clean up items to allow for an adjustment in the parking for Tourist homes proposed at Castle Mountain Resort, clarify the procedure for conducting open house meetings and to introduce Data Centre Operation.

5. Presentations:

VERBAL:

WRITTEN:

6. Closing Comments

7. Adjournment from Public Hearing

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1361-25**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1349-23, being the Land Use Bylaw.

WHEREAS Section 640 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw;

WHEREAS The Municipal District of Pincher Creek No. 9 desire to amend sections of the Land Use Bylaw as shown on Schedule ‘A’ attached hereto; and

WHEREAS The purpose of the proposed amendment among other general clean up items is to allow for an adjustment in the parking for Tourist homes proposed at Castle Mountain Resort, clarify the procedure for conducting open house meetings and to introduce Data Centre Operation as a use in the Land Use Bylaw;

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as “Land Use Bylaw Amendment No. 1361-25”.
2. Amendments to Land Use Bylaw No. 1349-23 as per “Schedule A” attached. That the amendments to Bylaw No. 1349-23, being the Land Use Bylaw, include additions to the Table of Contents and make use of formatting that maintains the consistency of the portions of the Bylaw being amended.
3. This bylaw shall come into force and effect upon third and final passing thereof and a consolidated version of the Land Use Bylaw reflecting the amendment is authorized to be prepared.

READ a first time this 10 day of June 2025.

A PUBLIC HEARING was held this ____ day of _____, 2025.

READ a second time this ____ day of _____, 2025.

READ a third time and finally PASSED this ____ day of _____, 2025.

Reeve
Rick Lemire

Chief Administrative Officer
Roland Milligan

SCHEDULE 'A'

1. Revise Part III Development Permits by adding to Section 16.2 the following:

(c) be accompanied by a written report resulting from the public meeting (open house) required by the procedures found in Part VIII – Special Land Use Provisions and in accordance with Section 27.4.

2. Revise Part III Development Permits Section 27 *Developer's Responsibility* by adding the following:

27.4 Where the uses under Part VIII – Special Land Use Provisions require a public meeting (open house) it is the responsibility of the developer/applicant to complete the following:

- (a) A public consultation plan implemented to the satisfaction of the Development Officer. The consultation plan shall contain the following:
 - (i) Identification of the intended venue where the public meeting (open house) will be held;
 - (ii) Acknowledgement that at minimum one (1) engagement with the public will occur and identification of any additional engagements;
 - (iii) Appropriate timing of when the public meeting (open house) will occur given the time requirements for mailing the notification, observance of calendared holidays, and recognition of seasonal agriculture and ranching processes; and
 - (iv) A draft copy of the notice described in subsection (b).
- (b) The notification for the public meeting (open house) shall contain the following:
 - (i) The date, time, and location for the meeting;
 - (ii) A description of the proposed use as defined by this bylaw;
 - (iii) A description of the intensity of the proposed use;
 - (iv) A description of the existing and proposed utility servicing for the proposed use; and
 - (v) A map of the proposed development site and the roads being used to access the location.
- (c) The mailing for the notification for the public meeting (open house) shall be carried out by the development officer and paid for by the developer/applicant. The extent of the notification is determined by the individual uses under Part VIII – Special Land Use Provisions or as determined by the Development Officer.

3. Revise Part VIII as follows:

48.27 Prior to redesignation to Rural Recreation 1 or Rural Recreation 2, the proponent shall

conduct a public meeting (open house) with all adjacent property owners and all residences along the access road(s), as determined by the Development Officer, to the proposed development site. See Part III Section 27.4 for details.

53.2 Prior to a decision being made, the proponent shall hold a public meeting (open house) in

order to solicit the views of the public in regard to the application for a natural resource extractive uses development. Notices for the meeting shall be circulated to every household within 1.6km of the proposed development. See Part III Section 27.4 for details.

59.11 Prior to an application being made, the applicant shall hold a public meeting (open house) in order to solicit the views of the public in regard to the application and report the information received to the Development Authority. See Part III Section 27.4 for details.

4. Revise Part VIII – Special Land Use Provisions Section 62 Retail Cannabis Store as follows:

62.13 In issuing a development permit for a Retail Cannabis Store, ~~Council~~
Development Authority will consider and may place as a condition of approval the following:

5. Revise Part III Development Permits Section 16 Application for Development Permit as follows:

16.5 In determining the development permit application requirements and procedures pursuant to Section 16.4, the ~~Council~~ Development Authority may consider and be guided by the provisions outlined in Section 16.2 and may require the applicant to submit any or all of the following for the purpose of relating any proposal to the satisfaction of the Municipal District of Pincher Creek:

6. Revise Part VIII Section 47.19(c) as follows:

- (c) One hard surfaced, on-site parking stall per bedroom shall be provided and parking stalls shall not be tandem. The Development Authority shall not approve any variance to the off-street parking standard for a Tourist Home, **excepting development areas of Castle Mountain Resort where off-street parking has not been provided for the residential development.**

7. Add to Part I – General Section 6 Definitions the following:

DATA CENTRE OPERATION

The development of a heavy industrial facility consisting of a building or structure or group of buildings or structures housing powerful, highly specialized computers and storage devices that require 24/7 climate control. This use may include an on-site power plant.

NOISE IMPACT ASSESSMENT

An assessment prepared by an APEGA engineer which measures and maps noise and noise impacts.

8. Add to Part VIII – Special Land Use Provisions the following:

Section 63 Data Centre Operation

REDESIGNATION REQUIREMENT

- 63.1 All ‘Data Centre Operation’ uses shall apply for redesignation to Direct Control – DC.
- 63.2 Prior to a decision being made, the proponent shall hold a public meeting (open house) in order to solicit the views of the public in regard to the application for a data centre operation. Notices for the meeting shall be circulated to every household within 1.6 km of the proposed development.
- 63.3 Application for redesignation shall include:
 - (a) operation plans including water (source, usage and disposal) and number of employees;
 - (b) details of roads, access points and traffic volumes;
 - (c) details on any proposed power plant including battery energy storage systems;
 - (d) weed control and management plan;
 - (e) reclamation planning and security;

- (f) acknowledgement of the historic resources value for the property and the need to gain provincial clearance where appropriate; and
- (g) analysis of impacts including noise, fencing and security lighting on adjacent properties or structures including a locational plan that includes distances to all other development.

63.4 The applicant shall provide noise impact assessment in accordance with Section 63.10.

REFERRALS

63.5 The municipality shall solicit and consider the comments of:

- (a) Alberta Environment;
- (b) any landowners within 1.6km (1.0 mile) of the lot; and
- (c) Alberta Transportation where applicable;

before approving a development application for a data centre operation use.

DEVELOPMENT PERMIT APPLICATION REQUIREMENTS

63.6 An application for a data centre operation shall be accompanied by all the application submission requirements in accordance Part III - Development Permits, Section 16.2, 16.3 and 18.2 as well as the following information:

- (a) floor plans, elevations and renderings conveying all proposed buildings and structures that will form part of the facility including trailers, shipping containers, back-up power generators and related storage buildings;
- (b) a breakdown of the number of computer units, fans and any pertinent information concerning their anticipated noise impacts;
- (c) noise impact assessment (NIA) completed by a qualified APEGA professional which measures sound from the proposed facility to all dwellings and other buildings within 1 mile (1.6km). The assessment shall be undertaken in accordance with the principles specified in AUC Rule 012 or a comparable standard, regardless of whether the proposed operation involves the on-site generation of electric energy.
- (d) a fire protection plan (including code compliance) and emergency response plan;
- (e) any proposed signage to be presented in accordance with Section 55 of this part; and
- (e) any other information that may be required by the Development Officer or Council.

63.7 Proposals for data centre operations integrating an on-site power plant or backup power source shall indicate the total MW at full build-out, and any pertinent information concerning their anticipated noise impacts. All structures related to energy generation shall be indicated on the site plan.

63.8 An application for a data centre operation that draws its power from the electricity grid shall be accompanied by verification in writing from the electrical service provider that the projected electrical consumption of the proposed use can be accommodated and that the utility supply equipment and related infrastructure is sufficiently sized to accommodate the proposal.

63.9 The applicant shall submit from the Alberta Utilities Commission:

- (a) a copy of proof of exemption of an approval for applications utilizing an on-site power plant generating less than 10 megawatts (MW);
- (b) a copy of any approvals required by for applications utilizing an on-site power plant generating 10 MW or more.

63.10 At all times during the operation of the data centre operation noise compliance shall be:

Proximity to Transportation	Dwelling density per quarter section of land					
	1 to 8 dwellings		9 to 160 dwellings		Greater than 160 dwellings	
	Daytime	Nighttime	Daytime	Nighttime	Daytime	Nighttime
Category 1	50 dB	40 dB	53 dB	43 dB	56 dB	46 dB
Category 2	55 dB	45 dB	58 dB	48 dB	61 dB	51 dB
Category 3	60 dB	50 dB	63 dB	53 dB	66 dB	56 dB

Category 1: dwelling(s) distance is more than or equal to 500 metres (m) from heavily travelled roads or rail lines and not subject to frequent aircraft flyovers from proposed development.

Category 2: dwelling(s) distance is more than or equal to 30 m, but less than 500 m from heavily travelled roads or rail lines and not subject to frequent aircraft flyovers from proposed development.

Category 3: dwelling(s) distance is less than 30 m from heavily travelled roads, or rail lines or subject to frequent aircraft flyovers from proposed development.

	Daytime	Nighttime
Adjacent parcels zoned for Industrial purposes	75 dB	70 dB

63.11 Facilities used in conjunction with data centre operation shall integrate noise management strategies to achieve noise compliance, including but not limited to exhaust baffles, roof and side extensions on the exhaust side of buildings, sound-absorbent padding, and fire-resistant sound-absorbing walls. Where the above measures do not adequately mitigate sound to achieve noise compliance specified in section 63.10, more sophisticated sound mitigation solutions shall be required prior to commencement of operations.

63.12 At no time shall the cumulative modelled sound level of a Data Centre (and its associated improvements) at the development property boundary exceed the sound levels of section 63.10 unless:

- (a) an easement, as approved by the Municipal Planning Commission, is agreed to by the affected landowner and registered on the affected title, or
- (b) the affected landowner is the crown or an agent of the crown, excluding statutory roads or road plans, and will be asked for comment under a different clause in this bylaw.

63.13 In response to noise complaints:

- (a) by residents, the data centre operation that is the subject of those complaints may, at the discretion of Council, be required to undertake sound level testing at the location of the most affected dwelling to demonstrate that the noise threshold in is not exceeded.
- (b) by operators of other properties, the Council may determine that noise compliance testing is required to demonstrate compliance.
- (c) any required compliance testing shall be undertaken at the cost of the developer.

9. Replace all references to the *Matters Relating to Subdivision and Development Regulation* with *Matters Related to Subdivision and Development Regulation*.

MINUTES
REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, June 24, 2025,
11:00 am
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, John MacGarva and Jim Welsch.

Staff: CAO Roland Milligan, Director of Corporate Services Meghan Dobie, Public Works Manager Alan McRae, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 11:00 am.

1. Approval of Agenda

Councillor Jim Welsch

Moved that the agenda for the June 24, 2025, Committee Meeting be approved as presented.

Carried

2. Delegation

Pincher Creek & District Food Centre

Anne Gover, Davina Brown, and the Pincher Creek & District Food Centre board presented to Council at this time. In 2020, a group of citizens formed a society and took over the responsibility of the local food bank, which the Town of Pincher Creek had temporarily managed.

Since then, they have added a prep kitchen, undertaken the food hamper program, and completed requirements to meet accreditation under Food Banks Canada. Clients are located in the Town of Pincher Creek; Hamlets of Pincher Station, Beaver Mines, Lundbreck and Twin Butte; Castle Mountain and Village of Cowley. 413 clients have been served for 2024/2025, which is an increase of 197 from 2023/2024. Access to food hampers is provided at no financial cost to recipients and is not conditional on volunteering, donating and/or participating in any faith-based activities.

Council discussed volunteering, donations and the Holiday Train for 2025.

Pincher Creek & District Food Centre board left the meeting at this time, the time being 11:22 am.

Massif Energy – Brownfield Analysis

Tristan Walker with Massif Energy attended the meeting to discuss the Brownfield Analysis with the Council. This study examined three primary categories of brownfields: abandoned wells, orphaned wells, and gravel pits.

Alberta is home to about 170,000 abandoned oil and gas wells that are no longer in operation. Although abandoned, these wells remain the responsibility of the company that owns them. Orphaned wells in Alberta are sites without a legally or financially responsible party, often left with unresolved liabilities and unreclaimed land. The Orphan Well Association (OWA) oversees management of these sites and

REGULAR COUNCIL COMMITTEE MEETING
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TUESDAY, JUNE 24, 2025

works alongside industry, government, and public stakeholders to ensure safety and reduce environmental risks.

The project's next steps involve engaging with landowners, Fortis, and funders, conducting further feasibility studies, and developing detailed business plans to ensure sustainable economic benefits continue within the region.

Tristan Walker left the meeting at this time, the time being 11:57 am.

3. Closed Session

Councillor Dave Cox

Moved that the Council move into closed session to discuss the following, the time being 12:01 pm.

- a) Public Works Call Log – ATIA Sec. 24.1
- b) Draft Traffic Bylaw 1365-25 – ATIA Sec. 28.1

Councillor John MacGarva

Moved that Council move out of closed session, the time being 1:36 pm.

Carried

4. Round Table

5. Adjournment

Councillor Tony Bruder

Moved that the committee meeting adjourn at 1:39 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
JUNE 24, 2025

9993

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, June 24, 2025, at 3:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Jim Welsch.

STAFF CAO Roland Milligan, Public Works Manager Alan McRae, Director of Corporate Services Meghan Dobie, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 3:00 pm.

A. ADOPTION OF AGENDA

Councillor Tony Bruder 25/309

Moved that the agenda for June 24, 2025, be approved as presented.

Carried

B. DELEGATIONS

C. MINUTES

1) Council Committee Meeting Minutes – June 10, 2025

Councillor Jim Welsch 25/310

Moved that the minutes of the Council Committee Meeting of June 10, 2025, be approved as presented.

Carried

2) Council Meeting Minutes - June 10, 2025

Councillor Tony Bruder 25/311

Moved that the minutes of the Council Meeting of June 10, 2025, be approved as presented.

Carried

3) Special Meeting Minutes - June 16, 2025

Councillor Dave Cox 25/312

Moved that the minutes of the Special Council Meeting of June 16, 2025, be approved as presented.

Carried

4) Coffee with Council Notes – Division 3 - June 17, 2025

Councillor Dave Cox 25/313

Moved that the notes from Coffee with Council on June 17, 2025, in Division 3, be amended to change Highway 773 to Highway 774;

AND THAT the notes be approved as amended.

Carried

D. UNFINISHED BUSINESS

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 June 24, 2025

E. BUSINESS ARISING FROM THE MINUTES

1. Southern Alberta Land Trust (SALTS)

Councillor Tony Bruder 25/314

Moved that the presentation from Southern Alberta Land Trust (SALTS) from June 10, 2025, be received as information.

Carried

2. MPE

Councillor Jim Welsch 25/315

Moved that the presentation from MPE from June 10, 2025, be received as information.

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - Special Council Meeting
 - Coffee with Council Division 3
2. Reeve Rick Lemire – Division 2
 - Pincher Creek Emergency Services Commission
 - Primary Care Webinar
 - Special Council
 - Hometown Award at St. Michael's School
 - Pincher Creek Emergency Services Commission
 - Hometown Award at Mathew Halton
 - Coffee with Council
 - National Indigenous Day Flag Raising
 - Pincher Creek Emergency Services Awards Night
3. Councillor Dave Cox – Division 3
 - Pincher Creek & District Library
 - Coffee with Council Division 3
 - Request from a resident for the MD to cover the electrical costs at Coalfields School – administration will research
 - Pincher Creek Emergency Services Commission
 - Special Council
 - MOU with Blackfoot Confederacy
 - Pincher Creek Foundation
4. Councillor Jim Welsch - Division 4
 - Family and Community Support Services
 - Pincher Creek Foundation
5. Councillor John MacGarva – Division 5
 - Hometown Award at Livingstone School
 - Special Council
 - Livingstone School Planning Session
 - Primary Care Webinar

Councillor Tony Bruder 25/316

Moved that a letter be sent to the organization that planned the National Indigenous Day flag raising ceremony, suggesting that they work in conjunction with other similar events in the Town to allow for more participation.

Carried

Councillor John MacGarva 25/317

Moved to accept the Committee Reports as information.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 June 24, 2025

G. ADMINISTRATION REPORTS

1. Operations

a) Public Works Operations Report

Councillor Dave Cox 25/318

Moved that Council receive the Public Works Operations Report, including Schedule A – Shop/Fleet Report, for the period June 2, 2025, to June 15, 2025, as information.

Carried

b) Utilities & Infrastructure Report

Councillor Dave Cox 25/319

Moved that the Utilities & Infrastructure report for June 4, 2025, through June 18, 2025, be received as information.

Carried

2. Finance

3. Development and Community Services

a) Proclamation of Alberta Development Officers Week - September 23 to 26, 2025

Councillor Tony Bruder 25/320

Moved that the MD proclaim the week of September 23 to 26, 2025, as Alberta Development Officers Week.

Carried

b) Draft Bylaw 1355-25 – Escaped Irrigation

Councillor Dave Cox 25/321

Moved that Bylaw 1355-25, being the Bylaw to provide for the regulation and control of escaped irrigation, be given first reading.

Carried

Councillor John MacGarva 25/322

Moved that Bylaw 1355-25 be given second reading.

Carried

Councillor Jim Welsch 25/323

Moved that Bylaw 1355-25 be presented for third reading.

Carried Unanimously

Councillor Jim Welsch 25/324

Moved that Bylaw 1355-25 be given third and final reading.

Carried

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c) Draft Bylaw 1360-25 – Animal Control

Councillor Dave Cox 25/325

Moved that Bylaw 1360-25, being the Bylaw to provide for the regulation and control of animals, be given first reading.

Carried

Councillor John MacGarva 25/326

Moved that Bylaw 1360-25 be given second reading.

Carried

Councillor Jim Welsch 25/327

Moved that Bylaw 1360-25 be presented for third reading.

Carried Unanimously

Councillor Jim Welsch 25/328

Moved that Bylaw 1360-25 be given third and final reading.

Carried

An open house to share the changes to these Bylaws will be scheduled for a later date.

4. Municipal

a) CAO Report

Councillor John MacGarva 25/329

Moved that Council receive the CAO Report for the period June 9, 2025, to June 20, 2025, for information.

Carried

b) 2026-2030 Intermunicipal Library Agreement for Councils to Discuss and Approve

Councillor Tony Bruder 25/330

Moved that the 2026-2030 Intermunicipal Library Agreement be tabled to allow for more information, and brought back to the next Council meeting of July 8, 2025.

Carried

c) Bylaw 1364-25 Count of Special Ballot and Advance Ballot Boxes

Councillor Jim Welsch 25/331

Moved that Bylaw 1364-25, being the Bylaw to establish counting the special ballot box and advance vote ballot boxes, be given first reading.

Carried

Councillor John MacGarva 25/332

Moved that Bylaw 1364-25 be given second reading.

Carried

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Councillor Dave Cox 25/333

Moved that Bylaw 1364-25 be presented for third reading.

Carried Unanimously

Councillor Tony Bruder 25/334

Moved that Bylaw 1364-25 be given third and final reading.

Carried

d) 2025 Municipal Election - Elector Assistance at Home and Advance Voting

Councillor Dave Cox 25/335

Moved that where an elector is unable to attend a voting station due to physical incapacity, Council authorizes two deputies to attend the residence of the elector to take the vote;

AND THAT such attendance shall occur during the hours of the advance vote, on Wednesday, October 15, 2025, from 10:00 am to 4:00 pm.

Carried

Councillor Dave Cox 25/336

Moved that the advance vote for the 2025 Municipal Election be held on:

- Wednesday, October 15, 2025
- From 10:00 am to 4:00 pm
- Location: 1037 Herron Avenue, Pincher Creek, Alberta

Carried

e) Draft Policies: C-Safety-001A Violence Prevention Policy & C-Safety-001B Harassment Prevention Policy

Councillor John MacGarva 25/337

Moved that Council table the discussion on updated policies C-Safety-001A and C-Safety-001B to the next Council meeting of July 8, 2025.

Carried

f) Aware360 Lone Worker Monitoring System

Councillor John MacGarva 25/338

Moved that the update on Aware360 Lone Worker Monitoring System be received as information.

Carried

H. CORRESPONDENCE

A. For Action

a) Road Usage Concerns – Twp Road 6-0

Councillor Tony Bruder 25/339

Moved that Township Road 6-0, off Range Road 295, be posted to a 60 km speed limit.

Carried

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b) Foothills Little Bow Municipal Association - September 19, 2025

Councillor Dave Cox 25/340

Moved that the Foothills Little Bow Municipal Association notice be received as information.

Carried

B. For Information

a) Public Consultations for Potential Listing of Plains Sucker Under the Species at Risk Act

Councillor Jim Welsch 25/341

Moved that the Public Consultations for Potential Listing of Plains Sucker Under the Species at Risk Act be received as information.

Carried

b) Community Bulletin - Traffic Management Summer 2025

Councillor Tony Bruder 25/342

Moved that the Community Bulletin from Waterton Lakes National Park, be received as information.

Carried

c) Pincher Creek Curling Club - Update June 2025

Councillor John MacGarva 25/343

Moved that the update from the Pincher Creek Curling Club be received as information.

Carried

I. NEW BUSINESS

J. CLOSED SESSION

K. ADJOURNMENT

Councillor Tony Bruder 25/344

Moved that Council adjourn the meeting, the time being 5:31 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER



Healthcare Committee Terms of Reference

Committee Name

Healthcare Committee

Purpose

The Healthcare Committee is committed to identifying and understanding the healthcare needs of the community and assisting in the development and implementation of strategies that effectively address the needs within Pincher Creek and district.

The committee will:

- Examine trends and needs, including local, regional, provincial, and national statistics and ongoing initiatives.
- Review legislation and municipal requirements; including suggestions to update existing documentation if required.
- Attract and help retain healthcare professionals
- Be advocates for retaining and enhancing healthcare services
- Build awareness of health care requirements.
- Report activities to Joint Council quarterly.

Membership

The Healthcare Committee shall be composed of the following voting members. The Composition shall be as follows:

Town of Pincher Creek – two (2) Councillors
 Municipal District of Pincher Creek – two (2) Councillors
 Village of Cowley – one (1) Councillor
 Alberta Health Services Local (1)
 Alberta Health Services Regional (1)
 Southern Alberta Recruitment (1)
 One representation from each clinic
 Members at large (2)

A member at large of the Committee will be disqualified to serve on the Committee if they:

- Cease to be a resident of Pincher Creek, the M.D. of Pincher Creek or the Village of Cowley.
- Are absent for three (3) meetings unless absences are authorized by the Healthcare Committee.
- Send written notice of resignation to the Town of Pincher Creek.

Frequency of Meetings

The Healthcare Committee will meet monthly, or as required at the discretion of the Chair. Meetings will be conducted in accordance with Procedural Bylaw 1596-21.

Authority

The Committee shall have the authority to operate on behalf of the Town of Pincher Creek, M.D. of Pincher Creek and the Village of Cowley.

The elected municipal officials of the Committee will authorize the allocation of municipal funds.

Term

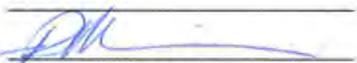
One (1) year or until such time as the purpose of the Committee has been fulfilled.

CAO, Town of Pincher Creek

Date

Approved by:	Date:	Policy Number
Reference:	Approval/Revision Date:	Motion #
Title: Healthcare Committee		

Recommendation to Council

TITLE: C-Safety-001A Violence Prevention Policy C-Safety-001B Harassment Prevention Policy			
PREPARED BY: Michelle Stuart		DATE: June 19, 2025	
DEPARTMENT: Administration – Health and Safety			
		ATTACHMENTS: 1. C-Safety-001A Violence Prevention Policy 2. C-Safety-001B Harassment Prevention Policy	
Department Supervisor	Date		
APPROVALS:			
_____			
_____			
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council approve the updated policies C-Safety-001A and C-Safety-001B.

BACKGROUND:

Recent changes to Alberta’s Occupational Health and Safety (OHS) Code mean that our current Violence and Harassment Prevention policies need to be updated to stay in line with the legislation. To meet these new requirements, Administration is bringing the revised policies to Council for approval.

Council has made it clear that creating a safe, respectful, and legally compliant workplace is a top priority. These updates don’t replace any existing Council-approved policy but instead update our current procedures to better reflect the new OHS standards.

FINANCIAL IMPLICATIONS:

None



MD OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-SAFETY-001B

TITLE: HARASSMENT PREVENTION POLICY

Approved by: Council
Reviewed by: Council
Reviewed by: Council
Reviewed by: Council

Date: January 8, 2019
Date: November 9, 2021
Date: June 11, 2024
Date:

Related Provincial Legislation:

*Occupational Health and Safety
Act, Regulations and Code*

PURPOSE OF POLICY

The Municipal District of Pincher Creek No. 9 (the "MD") is committed to providing a work environment in which all employees are treated with respect and dignity. Harassment can affect persons, directly or indirectly within an incident, physically and/or psychologically.

POLICY STATEMENT

The MD of Pincher Creek respects the rights and interests of all workers and is committed to eliminating or, if that is reasonably practicable, controlling the hazard of harassment. It is committed to a working environment which supports mutual respect, dignity and the ability of workers, and other worksite parties, to work together collaboratively and productively.

SCOPE

This policy applies to the Council, Chief Administrative Officer, Directors, Managers, Supervisors, workers and any person who is affiliated with the MD of Pincher Creek

DEFINITIONS

Bullying means a conscious, willful, deliberate, repeated and hostile activity that may be marked by an imbalance of power, intent to harm and/or threat of aggression. It can be verbal such as name calling, put-downs, threats, homophobic tendencies (prejudiced behavior against a person's actual or perceived sexual orientation), transphobic tendencies (prejudiced behavior against a person's actual or perceived gender identity or gender expression), social (exclusion, gossip, ganging up), physical (hitting, damaging property), or cyberbullying (the use of technology to support deliberate hostile and hurtful behavior towards an individual or groups of individuals). It can occur with a peer group or between groups.

Bullying may include, but is not limited to the following:

- a. Verbal Bullying – name calling, sarcasm, teasing, spreading rumors, threatening, making references to one's culture, ethnicity, race, religion, gender or sexual orientation, unwanted comments.
- b. Social Bullying – mobbing, scapegoating, excluding others from a group, humiliating others, gestures or graffiti intended to put others down.
- c. Physical Bullying – hitting, poking, pinching, chasing, shoving, coercing, or destroying.
- d. Cyber Bullying – using technology to intimidate, put down or spread rumors about someone.

Evidence means a record that shows proof of an activity. Recorded information, in any form, including data in computer systems, created or received and maintained by an organization or person in the transaction of business of the conduct of affairs and **kept as a record** of such activity. A record includes both business (substantive) and transitory records.

Harassment means any single incident or repeated incidents of objectionable or unwelcome conduct, comment, bullying or action by a person that the person knows or ought reasonably to know will or would cause offence or humiliation to a worker, or adversely affects the worker's health and safety, and includes:

- a. Conduct, comment, bullying or action because of race, religious beliefs, color physical disability, mental disability, age ancestry, place of origin, marital status, source of income, family status, gender, gender identity, gender expression and sexual orientation and,
- b. A sexual solicitation or advance,

But excludes any reasonable conduct of an employer or supervisor in respect of the management of workers or a work site.

Sexual harassment is any unwelcomed sexual behavior that adversely affects, or threatens to affect, directly or indirectly, a person's job security, working conditions or prospects for promotion or earnings; or prevents a person from getting a job, living accommodations or any kind of public service.

Sexual harassment can include such things as pinching, patting, rubbing or leering, 'dirty jokes', pictures or pornographic materials, comments, suggestions, innuendos, requests or demands of a sexual nature. The behavior need not be intentional in order to be considered sexual harassment.

Work site means a location where a worker is, or is likely to be, engaged in any occupation and includes any vehicle or mobile equipment used by a worker in an occupation. It includes work based social gatherings and meetings such as conferences, seminars etc.

Worker includes a person to whom the MD of Pincher Creek pays Worker's Compensation premiums on behalf of the person and volunteers

RESPONSIBILITIES

Chief Administrative Officer, Directors, Managers, and Supervisors

1. Take immediate and appropriate action to report or deal with incidents of harassment and bullying of any type, whether brought to their attention or personally observed.
2. Assist in investigation harassment and bullying.
3. Under no circumstances should a legitimate complaint be dismissed or downplayed nor should the complainant be told to deal with it personally

Workers

1. Will not participate in harassment or bullying
2. Will conduct themselves in a manner that meets acceptable social standards and contribute to a positive work environment where they treat the public, clients and co-workers with dignity and respect.
3. They will familiarize themselves with the procedures that are in place to protect them.
4. All workers are responsible for reporting any incidents as set out in this prevention plan.
5. Shall attending training sessions, when required.

Health and Safety Specialist and Human Resources

1. Ensure workers have acknowledged receipt of this prevention plan.
2. Provide training on harassment and bullying.
3. Investigate alleged acts of harassment and bullying.
4. Arrange assistance (support) for workers, if required.
5. Monitor harassment prevention policy.
6. Evaluate harassment prevention plan.

Health and Safety Committee

1. Communicate the existence of this prevention plan.
2. Review the harassment prevention plan, when required.

REQUIREMENTS

1. Workers are to be made aware of and understand that acts of harassment and bullying are considered a serious offence for which necessary action will be imposed.
2. Any incidents of harassment or bullying will be investigated, and corrective action taken to address the incident.
3. Those subjected to acts of harassment and bullying shall be encouraged to seek assistance that may require in order to pursue a complaint.
4. Workers are to be advised of available recourse if they are subjected to, or become aware of, situations involving harassment and bullying.
5. Action will be taken against a worker or an individual for making a complaint if the complaint is made maliciously or without reasonable and probable grounds.
6. The MD of Pincher Creek will treat all complaints of this nature seriously and will ensure that they are resolved quickly and fairly.

7. Confidentiality of personal information of those involved, where appropriate, will be maintained. Disclosure of the circumstances related to an incident of harassment of the names of the complainant, the person alleged to have committed the harassment any witnesses, except:
 - a. Where necessary to investigate the incident or to take corrective action, or to inform the parties involved in the incident of the results of the investigation and any corrective action to be taken to address the incident, or
 - b. As required by law.
8. Preventing harassment will come in the form of training provided to MD workers. It may also come in the form for other work site parties as part of a condition of employment or work with the MD of Pincher Creek.
9. The harassment prevention plan, which includes this policy and accompanying procedures will be reviewed on the earliest of the following:
 - a. When an incident of harassment or bullying indicates a review is required
 - b. Where there is a change to the work or work site that could affect the potential for harassment to occur
 - c. If the health and safety committee or representative requests a review of the plan
 - d. At least every three (3) years.

The harassment prevention policy is not intended to discourage a worker from exercising right pursuant to any other law, including the *Alberta Human Rights Act*.

Rick Lemire
Reeve

Roland Milligan
Chief Administrative Officer



MD OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-SAFETY-001A

TITLE: VIOLENCE PREVENTION POLICY

Approved by: Council

Reviewed by: Council

Reviewed by: Council

Reviewed by: Council

Date: January 8, 2019

Date: November 9, 2021

Date: June 11, 2024

Date:

Related Provincial Legislation:

*Occupational Health and Safety
Act, Regulations and Code*

PURPOSE OF POLICY

The Municipal District of Pincher Creek No. 9 (the "MD") is committed to providing a work environment in which all employees are treated with respect and dignity. Workplace violence has the ability to impact all persons involved in the incident, physically and/or psychologically. An act of workplace violence committed by or against any person(s) by a worker or any other individual affiliated with the MD of Pincher Creek is unacceptable conduct and will not be tolerated.

POLICY STATEMENT

The MD of Pincher Creek is committed to eliminating or if that is not reasonable practicable, controlling the hazard of violence.

Scope

This policy applies to the Council, Chief Administrative Officer, Directors, Managers, Supervisors, workers and any person who is affiliated with the MD.

DEFINITIONS

Abuser is a person who perpetrates a pattern of coercive tactics which can include physical, psychological, sexual, economic, and emotional abuse against an adult intimate partner, with the goal of establishing and maintaining power and control over the victim.

Active shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearm(s) and there is no pattern or method to their selection of victims.

Bomb threat is generally defined as threat, usually verbal or written, to detonate an explosive or incendiary device to cause property damage, death or injuries, whether or not such a device actually exists.

Domestic violence is a pattern used by one person to gain power and control over another with whom a person has or has had a personal relationship. This can range from subtle, coercive forms to violent acts that result in physical harm or death. Examples of behavior may include physical violence, sexual abuse, financial controls, emotional and psychological intimidation, verbal abuse, stalking and using electronic devices to harass and control.

Evidence means a record that shows proof of an activity. Recorded information, in any form, including data in computer systems, created or received and maintained by an organization or person in the transaction of business of the conduct of affairs and **kept as a record** of such activity. A record includes both business (substantive) and transitory records.

Hostage is a person held in exchange for certain behavior (*taken from Pocket Dictionary of Canadian Law 4th Edition*).

Hostage situation is anyone takes a person hostage who confines, imprisons, forcibly seizes or detains that person, and in any manner utters conveys or causes any person to receive a threat that the death of, or bodily harm to, the hostage will be caused or that the confinement, imprisonment or detention of the hostage will be continued with intent to induce any persons, other than the hostage, or groups of persons or any state or international or intergovernmental organization to commit or cause to be committed any act or omission as a condition whether expressed or implied, of the release of the hostage. [*Taken from Pocket Dictionary of Canadian Law 4th Edition*].

Intimate partner includes persons legally married to one another, persons formerly married to one another, persons who have a child in common, regardless of whether such persons are married or have lived together at any time, couples who are in an intimate relationship, including but not limited to, couples who live together or have lived together, or persons who are dating or who have dated in the past, including same sex couples.

Robbery is stealing; and for the purpose of extorting whatever is stolen or to prevent or overcome resistance to the stealing, using violence or threats of violence to a person or property. [*Taken from Pocket Dictionary of Canadian Law 4th Edition*].

Security is a thing which makes the enforcement or enjoyment of a right more certain or secure [*taken from the Pocket Dictionary of Canadian Law 4th edition*].

Terrorism is politically motivated, pre-planned violence, usually caused by an individual or group trying to influence an audience. The attacks typically are designed to disrupt security and communication systems, destroy property or kill or injure as person(s) as possible.

Victim is the person against whom an abuser directs coercive and/or violent acts.

Violence whether at a work site or work-related, means threatened, attempted or actual conduct of a person that causes or is likely to cause physical or psychological injury or harm, and includes domestic or sexual violence. Violence may include but is not limited to the following:

- Stranger violence – when the individual is not known to the worker and/or the MD.
- Worker to worker violence- when the incident involves two MD workers.
- Client or customer to worker violence – when the individual is known to the worker and/or the MD.
- Domestic Violence - see definition for domestic violence.

Examples include but not limited to:

- Physical attack or aggression
- Threatening behavior
- Verbal or written threats
- Sexual violence

Work site means a location where a worker is, or is likely to be, engaged in any occupation and includes any vehicle or mobile equipment used by a worker in an occupation. It includes work based social gatherings and meetings such as conferences, seminars etc.

Worker includes a person to whom the MD pays Worker's Compensation premiums on behalf of the person and volunteers.

RESPONSIBILITIES

Chief Administrative Officer

1. To provide resources for workplace violence prevention.
2. When requested, assist in informing the parties of the results of the investigation and corrective actions.

Directors, Managers and Supervisors Ensure workers have acknowledged receipt of this policy.

1. Take immediate and appropriate action to report or deal with incidents of violence of any type, whether brought to their attention or personally observed.
2. Under no circumstances should a legitimate complaint be dismissed or downplayed nor should the complainant be told to deal with it personally.
3. Investigate alleged acts of workplace violence, when applicable.
4. Notify the parties involved of the results of the investigation and corrective action(s).

Workers

1. Will not participate in workplace violence
2. Will familiarize themselves with the procedures that are in place to protect them.
3. Will report any incidents of workplace violence.
4. Shall attend training, when required.

Health and Safety Specialist and Human Resource Manager

1. Provide training on workplace violence.
2. Assist in investigating alleged acts of workplace violence, when applicable.
3. Arrange assistance for workers.
4. Monitor this policy.
6. Evaluate the prevention plan.

Health and Safety Committee

1. Communicate the existence of this plan.

2. Review the violence prevention plan, when required.

REQUIREMENTS

1. Workers are to be made aware of and understand that acts of workplace violence are considered a serious offence for which necessary action will be imposed.
2. Any incidents of workplace violence will be investigated, and corrective action taken to address the incident.
3. Those subjected to acts of workplace violence shall be encouraged to seek assistance that may require in order to pursue a complaint.
4. Workers are to be advised of available recourse if they are subjected to, or become aware of, situations involving workplace violence.
5. Action will be taken against a worker or an individual for making a complaint if the complaint is made maliciously or without reasonable and probable grounds.
6. The MD will treat all complaints of this nature seriously and will ensure that they are resolved quickly and fairly.
7. Confidentiality of personal information of those involved, where appropriate, will be maintained. Disclosing the circumstances related to an incident of violence or the names of the complainant, the person alleged to have committed the violence and any witnesses, except:
 - a. Where necessary to investigate the incident or to take corrective action, or to inform the parties involved in the incident of the results of the investigation and any corrective action and any corrective action to be taken to address the incident.
 - b. Where necessary to inform workers of a specific or general threat of violence or potential violence, and will disclose only the minimum amount of personal information that is necessary to inform workers of the specific or general threat, or
 - c. As required by law.
8. The violence plan, which includes this policy and accompanying procedures will be reviewed on the earliest of the following:
 - a. When an incident of violence indicates a review is required
 - b. Where there is a change to the work or work site that could affect the potential for violence to occur
 - c. If the health and safety committee or representative requests a review of the plan
 - d. At least every three (3) years.

This policy is not intended to discourage a worker from exercising their rights pursuant to any other law, including the *Alberta Human Rights Act*.

Rick Lemire
Reeve

Roland Milligan
Chief Administrative Office



INTERMUNICIPAL LIBRARY BOARD AGREEMENT

Pursuant to Part 1, Division 2 of the Libraries Act

Memorandum of an agreement made this _____ day of _____ A.D. 2025

BETWEEN:

The Town of Pincher Creek
of the first part

And

The Municipal District of the Pincher Creek No. 9
of the second part

And

The Village of Cowley
of the third part

WHEREAS Part 1, Division 2 of the Libraries Act makes provisions whereby such Councils may, with the consent of the Minister, enter into agreements relating to the provision of a library service; and

WHEREAS it is deemed expedient and proper by Councils and Parties concerned, that such an agreement be entered into.

NOW THEREFORE, the parties hereto covenant and agree as follows:

1. That the parties hereto agree to establish and operate jointly an intermunicipal library board to be known as The Pincher Creek & District Public Library Board (hereafter referred to as the Board)
2. That the management and operation of the library shall be delegated to the Board constituted as follows:
 - a. 4 members appointed by the Council of the Town of Pincher Creek of which only 1 appointee may be a member of council;
 - b. 4 members appointed by the Council of the Municipal District of Pincher Creek No. 9 of which only 1 appointee may be a member of council;
 - c. 1 members appointed by the Council of the Village of Cowley;

3. That the Board so appointed shall exercise all powers and perform all the duties delegated to an Intermunicipal Library Board under Section 12 of the *Libraries Act*.
4. That the parties to this agreement will jointly approve the bylaws of the Board. With the following exception:
 - a. *Libraries Act* 36(a) can only be disallowed by the Town of Pincher Creek.
 - b. *Libraries Act* 36(b) can be disallowed by any municipal council party to this agreement.
5. That the financing of the Board shall be arranged as follows:
 - a. That the annual budget and estimate of funding for the upcoming year shall be prepared by the Board prior to September 15th of the current year, and provided to Joint Council for review, followed by individual Councils approval;
 - b. The Village of Cowley shall contribute \$1450 annually towards the boards annual approved budget.
 - c. The Town of Pincher Creek and the Municipal District No. 9 shall contribute equally to the remaining balance towards the Board's annual approved budget.
 - d. These monies shall be due to the Intermunicipal Library Board, half in January and the remainder in July of each year.
6. That an annual financial report shall be conducted in accordance with the *Libraries Act* by a person appointed by the Board and ratified by Councils and when complete, shall be submitted to each Council that is party to this agreement.
 - a. The person appointed by the board shall not be a Library employee, nor a Board Trustee, nor a Councilor of a municipality that is party to this agreement.
 - b. They shall be certified as, at least, a Registered Public Accountant.
7. That the Board or any party to this agreement may propose amendments to this agreement:
 - a. Proposed amendments must be agreed to by at least two parties to this agreement.
 - b. Amendments will be filed with the Minister responsible for libraries.
8. Using the following system, it is hoped that any dispute between the parties to this agreement can be settled:

- Step 1** It is important to avoid any dispute by ensuring the plan is adhered to as adopted.
- Step 2** Should any party to this agreement identify an issue that it wishes to dispute, that party should inform all other parties, in writing, the reasons for its dispute.
- Step 3** Each party to the agreement will appoint a representative, all of whom will constitute an ad hoc Dispute Committee.
- Step 4** The Committee should discuss the issue with the intent to seek a solution by consensus.
- Step 5** Should the Committee be unable to arrive at a consensus, then each Committee representative will contact their chief elected officer to arrange a joint meeting of the councils of the

municipalities that are parties to the agreement. Councils will then discuss possible solutions.

Step 6 Should the councils be unable to reach a solution, any municipality may contact Alberta Municipal Affairs to commence a mediation process under the department's guidance.

Step 7 In the case where further action under the Act is unavailable, the results of the mediation report will be binding on each municipality.

9. That this agreement shall remain in full effect until December 31, 2030.
 - a. This agreement will be amended every five (5) years.
 - b. This agreement may be reopened by any party, with reasons being given to the other parties with 60 days notice in writing.
10. That each party to this agreement contributes as assets and liabilities to the Board those assets and liabilities which each Council and Library Board has invested in the Pincher Creek & District Municipal Library on the day this agreement takes effect.
11. Withdrawal: A party may withdraw from the agreement by giving one year notice by September 15th, one year in advance. If any municipality withdraws from this agreement, it leaves all its assets and liabilities with the Board.
12. If two of the three municipalities, parties to this agreement, wish to dissolve the Intermunicipal Library Board they shall proceed in accordance with Section 17.2 of the Libraries Regulations. The final dissolution shall be in accordance to the directions, and the order, of the Minister responsible for libraries.
13. This agreement comes into effect on the date written above.

Town of Pincher Creek

Mayor

CAO

Municipal District of Pincher Creek No. 9

Reeve

CAO

Village of Cowley

Mayor

CAO



FW: WBRA June Update

From Tony Bruder <CouncilDiv1@mdpincercreek.ab.ca>
Date Wed 2025-07-02 1:20 PM
To Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

Hi Jessica,

Please add to the next meeting

Thanks
Tony

From: Waterton Biosphere Reserve Association <info-watertonbiosphere.com@shared1.ccsend.com>
Sent: June 30, 2025 5:33 PM
To: Tony Bruder <CouncilDiv1@mdpincercreek.ab.ca>
Subject: WBRA June Update

Monday, June 30, 2025



What's new with WBRA



THE GANG'S ALL HERE - The Waterton Biosphere Region hosted its 2025 Annual General Meeting on Thursday in Pincher Creek. The gathering providing a rare opportunity for a group photo with our staff and Board of Directors. Area stakeholders are reminded that membership in the WBRA is free and gives you voting rights at our AGM. You can become a member by filling out the form on our website or by attending an event. Click [HERE](#) to be taken to the website.

(Photo: T. Porter/WBR)

Register Now - Grazing in Limber Pines Workshop

GRAZING IN LIMBER PINE ~ Field Day ~

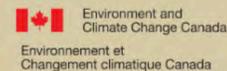
July 16 - 9:00-11:30 AM
@ Furman/Hwy 520

Join limber pine specialist
Jodie Krakowski to discuss

- **Threats** facing limber pines
- Ecosystem role of limber pines as a **keystone species**
- Options to reduce tree mortality & promote regrowth when **grazing livestock in limber pine**
- **NEW FOR 2025! - \$\$ available** to implement BMPs (e.g., fencing, shade shelters, grazing plans)

Please register on Eventbrite at the links provided in the text below. If you have any questions, please contact

tporter@watertonbiosphere.com



GET OUT AND LEARN! - We had to cancel the June outing due to weather, so for those who missed out, be sure you get registered for the July 20th event. We should have a great crowd to learn about the limber pine and things we can do as stakeholders to help save this iconic tree species.

(Photos: WBR)

Come join us on **July 16th for our Grazing in Limber Pine Field Day**. Learn about the limber pine (*Pinus flexilis*) and how you can support this endangered keystone species.

Limber pine specialist **Jodie Krakowski** will outline the challenges faced by the limber pine and will explain beneficial management practices for those who have the trees on their land.

This is a free event, but interested parties must register on Eventbrite.

Click here to register: <https://www.eventbrite.ca/.../grazing-in-limber-pine...>

WBR Community Outreach



REACHING OUT - Staff from the Waterton Biosphere Region were out in the community this month - listening to stakeholders and sharing information about our projects and services. Above, conservation technician Laura Rance visits with a Pincher Creek area

resident at Farmers Market on June 18th. Next month the WBR will be representing at the Cardston and Pincher Creek Farmer's Markets on July 22nd and 23rd respectively. Be sure you stop by, say hi, and pick up a couple of stickers.

(Photo: T. Porter/WBR)

Recap: KEPA Summit 2025



BUILDING COMMUNITY, BUILDING CAPACITY - The Kainai Ecosystem Protection Association (KEPA) hosted their 11th annual conservation, stewardship, and culture summit this month. More than 300 attendees participated in the event. They learned about initiatives being undertaken by various agencies and heard from First Nations youth about what they've been studying in school.

(Photo: T. Porter/WBR)

The 11th annual KEPA summit once again played host to a full house, June 11th to 13th.

Events took place at Aahsotapi Elementary School in Laverne, and at the Waterton Community Centre, on the first and third day respectively. On June 12th, guests travelled to sites around the region for tours and activities.

The tours included the Hoyt tipi rings and Writing-On-Stone Provincial Park, while cultural demonstrations and activities took place at Red Crow Park in Standoff. At each location, elders spoke to the significance of place and the relationship Blackfoot people have with their environment.

The theme of this year's summit was 'Ksaahkomma ki Sokinaapi' which translated from Blackfoot means 'Environment and Health'. Agenda items and speakers presented on the importance of healthy landscapes for human health.

Hosted in partnership with the Oldman Watershed Council, the summit included discussions on the Ilnii (the buffalo) harvests, panel discussions on Blackfoot teachings in the schools, water security, and international efforts to preserve indigenous ways of life through land and biodiversity conservation.

The event concluded on the Friday evening with a meal, closing remarks from delegates, and live performances.

Be sure to keep your eye on future newsletters for announcements about next year's event.



SHARING KNOWLEDGE ACROSS CULTURES -

The 11th annual KEPA summit welcomed guests from South America to share what their indigenous communities are doing to support biodiversity conservation and food security. Left, Melissa Quenelle, left, receives a special gift from Gonzalo Alvarado Tanguila of Guatemala, right.

(Photo: T. Porter/WBR)

New Online Tool Launched

STEWARDSHIP SUPPORTS HUB

A FREE ONLINE HUB FOR LANDOWNERS & STEWARDS

Find local organizations offering tools, funding, services, and learning opportunities to support stewardship efforts—all in one place.



The Waterton Biosphere Region and its partners are proud to announce the launch of a new online stakeholder support tool and related print materials.

The Stewardship Supports Hub was built for landowners, ranchers, and agricultural producers, in and around the Waterton Biosphere Region. It brings together information on local programs that offer funding, technical advice, training, and other resources to support your conservation and land management efforts.

- **Search by topic, area of interest, or location**
- **Explore support for riparian health, grazing, wildlife, invasive species & more**
- **Get clear info on who to contact and how to apply**

Explore the Hub: watertonbiosphere.com/stewardship-hub

The Hub was created to make it easier to access support that's already out there and will continue to improve as needs are identified.

Questions or feedback? Reach out to eanderson@watertonbiosphere.com
Thanks to Alberta Real Estate Foundation, Environment and Climate Change Canada, and the [Kootenay Conservation Program](#) for inspiring the hub creation.

Hummingbirds in the Castle



On June 7th, the Castle Crown Wilderness Coalition held a joint event with researchers at the University of Lethbridge Westcastle Field Research Station.

The open house welcomed 40 visitors to learn about ongoing hummingbird behaviour research.

Each summer, select students from the University of St. Andrews (Scotland) participate in data collection related to how the birds interact with their environment and make decisions .

Above and right, professor emeritus Dr. Andrew Hurly explains methodology and variables used in experiments designed to better understand hummingbird food preferences and episodic memory.

(Photos: T. Porter/WBR)



Predator Compensation Survey



EVER VIGILANT - A grizzly bear checks the wind for the scent of mealtime options.

(Photo: Adobe Stock)

Are you a livestock owner that has experienced carnivore predation of your livestock? **If yes, we want to hear from you before July 31st!**

We've launched a survey about large carnivore predation of livestock. The purpose of the survey is to establish baseline data on livestock owner perceptions of, and satisfaction with [Alberta's Wildlife Predator Compensation Program](#).

Your response will help make an important contribution to understanding which components of the program are working well and which components would benefit from improvement.

The more responses we collect, the greater our understanding will be. If changes to the predator compensation program were to occur in the future, we would like to repeat this survey to evaluate if / how responses change.

This survey is for individuals that raise (or have raised within the last 10 years) any livestock species eligible for compensation under Alberta's Wildlife Predator Compensation Program (cattle, sheep, swine, goats, and / or bison).

Complete the survey by clicking [HERE](#).

The July 31 deadline is fast approaching.

For questions about the survey please email Jeff Bectell at jbectell@watertonbiosphere.com or Andrea Morehouse at amorehouse@watertonbiosphere.com

[DONATE](#)



Recommendation to Council



TITLE: PUBLIC WORKS DEPARTMENT REPORT

PREPARED BY: Alan McRae

DATE: June 30, 2025

DEPARTMENT: PUBLIC WORKS

ATTACHMENTS:

1. Schedule A – Shop/Fleet Report
2. Project pictures

APPROVALS:

[Signature]
PW MANAGER

June 30, 2025
DATE

[Signature]
CAO

2025/06/30
DATE

RECOMMENDATION:

THAT Council accept the Public Works Department Report for the period of June 16 to June 29, 2025 as information.

- Gravel road maintenance-6 graders
- Hard surface maintenance- Pothole patching
- Re-gravel program Div 2 and 3
- Dust control program Div 1 and 2
- Culvert clean-outs in Div 4
- Install Texas gate at Stushnoffs in Div 1 (matting over pipelines and install of gate)
- Culvert removal and install in Div 1(Range Road 290)
- Ditches, clean out mulched trees and brush in Div 1
- Water to AES (airport and shop)
- Texas gate inspections Div 3, 4, and 5
- Heritage Acres in-kind donation- Hauled fill material and gravel
- Tree trimming and removal for site lines and safety concerns-Div 3/4 (Tapay Rd/Summerview pit)
- Vegetation management around bridge guard rails and guard rails on Southfork road

FINANCIAL IMPLICATIONS:

None

PUBLIC WORKS REPORT SCHEDULE "A"

SHOP/FLEET OPERATIONAL REPORT



PREPARED BY: ALAN MCRAE

DATE: June 30, 2025

DEPARTMENT: PUBLIC WORKS

ATTACHMENTS: N/A

SHOP/FLEET OPERATIONS SUMMARY:

Graders

- Unit #26 (mower grader)- Preseason checks, service and repairs, manufacture valve block mounting bracket
- Unit #57 (mower grader)-Reshoe mower deck
- Unit #59-Gravel Retriever install to check for alignment/take to boulder metal, preseason checks
- Unit #70/505-Top bar set up and verification that its working as planned, hook up retriever and test
- Unit #71-T/S cylinder issue

Heavy Trucks/Trailers/Equipment

- Unit #13 (gravel pup)- solenoid R&R that operates tailgate locking mechanism and air bag deflate
- Unit #20 (backhoe trailer)-CVIP and repairs
- Unit #23 (dump trailer)-CVIP and repairs, replace suspension bushings
- Unit #81 (gravel pup)- CVIP and repairs, replace tarp
- Unit #434 (water truck)-T/S and repair seized valve on pump system

Light Duty and Light Trailers

- Unit #415 (hook lift)-T/S to hydraulics issue
- Unit #417 (welding truck)- Replace AC idler pulley
- Unit #477 (flat deck)- Axle leak repair
- Unit #479 (mechanics truck)-Install new tires
- Unit #484 (3/4 ton)- Remove winch and accessories- truck to be sold
- Unit #497 (Admin vehicle)- Service
- Unit #503 (3/4 ton)- Service and repairs

EVENTS

JHSC Meeting- June 18th

Stushnoff Texas Gate Install (Div 1)



Stushnoff Texas Gate Install (Div 1)



Stushnoff Texas Gate Install (Div 1)



Stushnoff Texas Gate Install (Div 1)



Stushnoff Texas Gate Install (Div 1)



Stushnoff Texas Gate Install (Div 1)



Range Road 290 Culvert Replacement (Div 1)



Range Road 290 Culvert Replacement (Div 1)



Range Road 290 Culvert Replacement (Div 1)



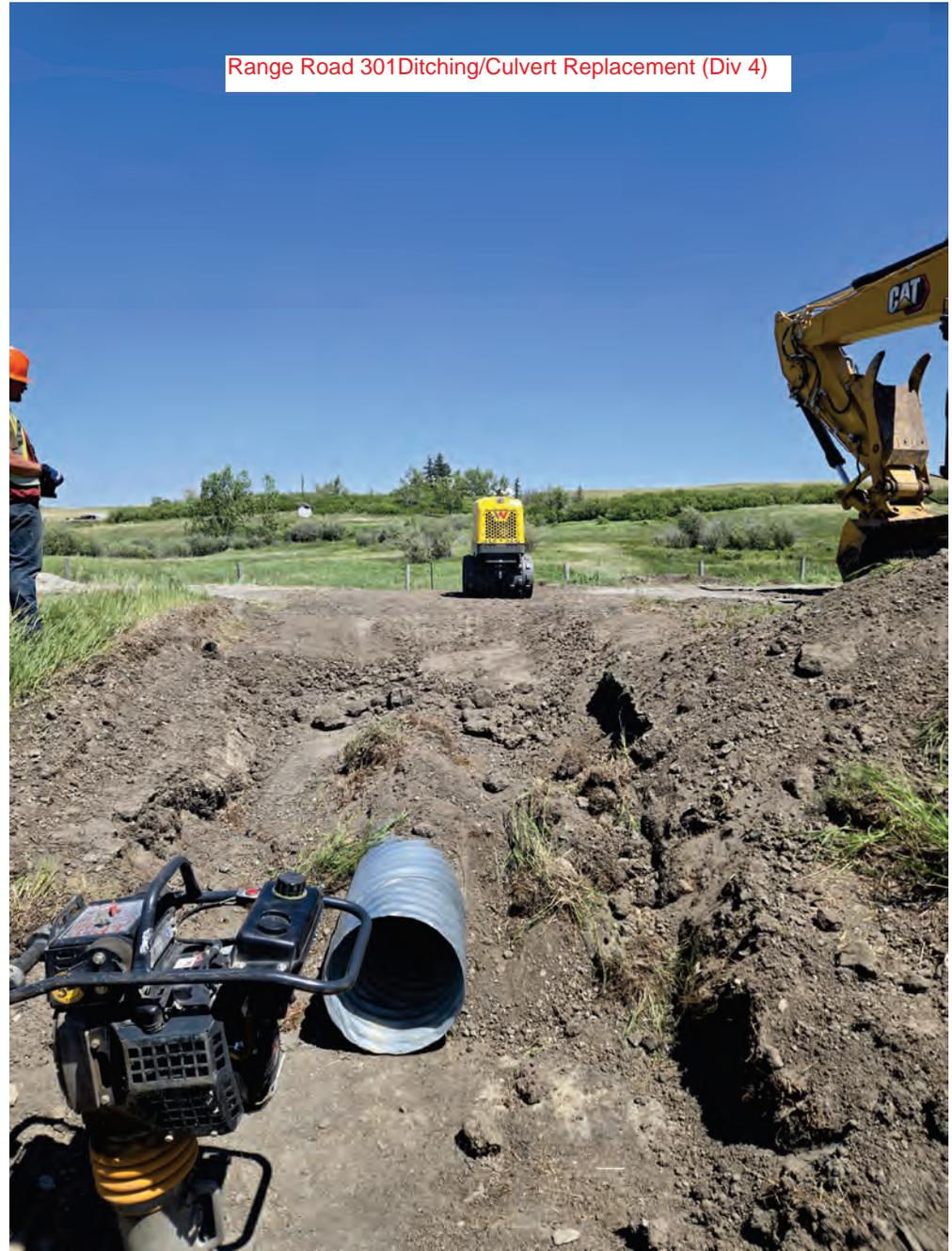
Range Road 290 Culvert Replacement (Div 1)



Range Road 301 Ditching/Culvert Replacement (Div 4)



Range Road 301 Ditching/Culvert Replacement (Div 4)



Range Road 301 Ditching/Culvert Replacement (Div 4)



Range Road 301 Ditching/Culvert Replacement (Div 4)



Range Road 301 Ditching/Culvert Replacement (Div 4)



Range Road 301 Ditching/Culvert Replacement (Div 4)



Range Road 301 Ditching/Culvert Replacement (Div 4)



Range Road 303 Ditching/Culvert Replacement (Div 3)



Range Road 303 Culvert Replacement (Div 3)



Range Road 303 Culvert Replacement (Div 3)



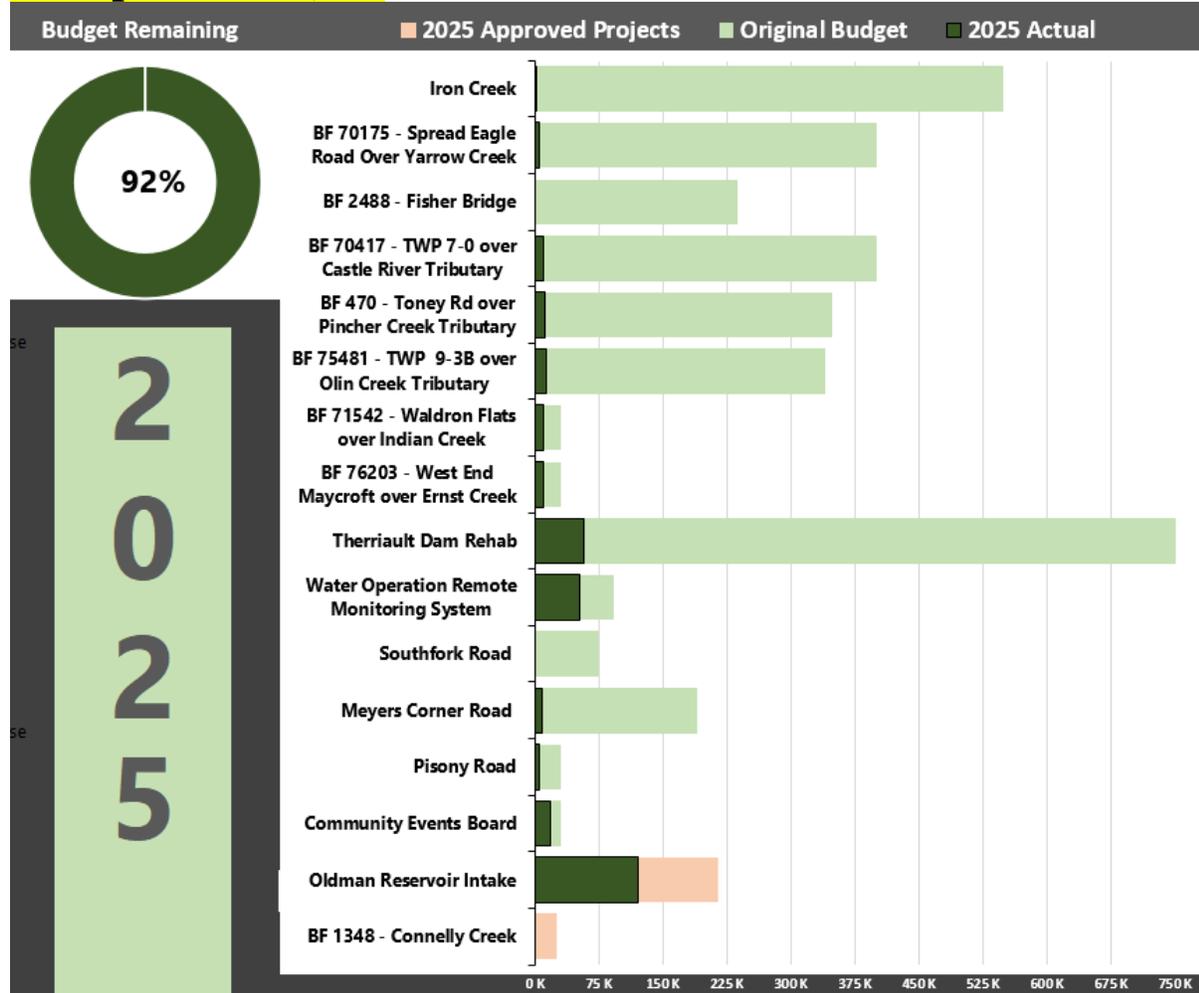


M.D. OF PINCHER CREEK NO. 9
UTILITIES & INFRASTRUCTURE REPORT

G1b

General Projects Budget Update

2025 Approved Budget: \$3,847,000. June 30th Spend: \$322,707 Jun. 16th Spend: \$166,092



Large Ongoing Projects (Pre-2025 Construction Start)

- **Beaver Mines Water Distribution, Collection System**
 - Construction complete. Awaiting rainstopper installation in a few manholes (warranty)
 - Sewer rainwater infiltration staying low during heavy rain events

- **Beaver Mines Waste Facility/System**
 - Final turnover package received, GIS information received Jan 20th
 - Warranty discussions
 - Septic tank experiencing infiltration (awaiting BYZ response). Plan to wait until July/August for better ground conditions
 - Lagoon de-icers tripping with known GFCI breaker issue. **On-site troubleshoot day occurred June 25th, issue with wiring still exists**

- **Beaver Mines Forcemain & Lift Station**

- Awaiting minor changes to Record drawings
- Identified generator is missing lugs for load test. Anticipate July delivery
- **Oldman Reservoir Water Intake Low Level Project**
 - \$1.68M grant application finalized Jan 30th, 2024
 - Approval received for \$1.8M project, covering up to 75% of costs
 - DFPP (Drought and Flood Protection Program) grant application approved, topping up Capital Project and covering 70% of costs for a Drought Projects Assessment
 - Install of check valves and new sine wave filter complete week of Apr. 28th
 - Programming work ongoing. Troubleshooting difficulties with reaching flow capacity of VIS-3 continues
 - Additional run tests complete June 10th. Trial running off VIS' alone during day in preparation for loss of original intakes
 - Upper pipeline pressure test complete, passed. Issue appears to be isolated to lower pipeline sections or structures. Planning steps to access
- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
 - Scour identified under existing abutment. Costed plan included in 2025 budget
 - Approvals in place to begin work
 - Work pending construction window in August, 2025. Plan to remobilize in early August
- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
 - Funding agreement signed Mar. 28th, 2023 for \$1.55M
 - Extension received to March 31st, 2027
 - Funder confirmed prelim. eng. is acceptable on BF 1348 Connelly Creek (for use of remaining \$600,000 in funds)
- **WCR #2: S. Todd Creek Trib. under Chapel Rock Road, SE-23-009-03 W5M**
 - 100% grant funded
 - Work complete

Large Projects Planned for 2025 Implementation

Water Operations Remote Monitoring System Migration – 2025

SCADA System Migration to VTScada. Includes replacement of main desktop at WTP, full migration programming and HMIs (Human Machine Interfaces), and licensing software

- Awarded Jan 22nd. Desktop computer arrived. Updated and delivered to MPE
- Received draft copy of new HMI interfaces, reviewed with MPE May 29th. Final comments being incorporated prior to implementation
 - Site install occurred week of June 16th. Troubleshooting computer crash issues prior to full swapover

Meyers Corner Road Culvert Replacement

Replace failed 900mm culvert via boring method

- Sizing and aquatic assessment complete by Roseke in 2024. Design complete for a bored 1.37m x 35m Smooth Walled Welded Pipe

- Geotechnical work complete, confirmed mostly clay (suitable for drilling) confirmed in 2024 unit pricing still stands. However, design length is 10m longer than original quote, increasing boring cost about \$35,000
- Proceeding with ROW acquisition. Revised direction underway based on legal advice for land acquisitions. Will require:
 - Public Works ROW (outside bed + banks), + Provincial Roadway Reservation/Road Plan (bed and banks portion)
 - RDS submitted. Temporary Field Authorization (TFA) may be possible to access site prior to RDS approval. Drafting underway
 - Land UROW and easement acquisition complete.
- Site is dry and work can be awarded upon RDS approval. Contract drafted, pending finalization with contractor after TFA drafted

Community Events Board, Admin Building

Single sided electric community events board on Admin building to advertise current events and upcoming meetings

- Project contingent on receiving required permits
 - Sign permit send to Town Apr. 11th. Approved during May 21st MSDA, appeal period complete June 11th
 - PO placed on Genoptic Smart Display P10, holding on shipment until we are ready
 - Confirmed no building permit required. Electrical permit will be required
 - Obtaining pricing to complete professional structural check in accordance with permit requirements
- **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**

Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work

 - Sensitive stream habitat, SARA permit required. Construction window of August
 - DFO SARA permit approval received Jan 15th
 - Water Survey of Canada notified regarding measurement which needs to be moved
 - Land signoff taking longer than anticipated due to environmental easement questions. Information provided regarding environmental easement
 - SALTS approval received Oct 3rd
 - Direction given to closeout land acquisition with RDS for bed/banks portion
 - Provincial Roadway Disposition (RDS) submitted, awaiting approval. TFA will likely be required prior to RDS
 - Revised land UROW acquisition complete
 - Tender posted June 20th, closing July 5th.
- **WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M**

Install new 4.7m x 2m x 15m L corrugated steel box culvert to remediate fish passage concerns on Iron Creek under the WCR program (100% funded)

 - Tender for install awarded to TA Excavating alongside South Todd Creek Tributary
 - Completion: September 30th, 2025

- Permit submissions have begun. DFO has indicated review period for Species At Risk Act (SARA) permit will be 90 days despite delays in processing to date
 - DFO SARA approval received July 16th, 2024
 - Revised application required due to work not occurring in 2024 per DFO request Jan. 2, 2025. Submitted Jan. 6th
 - Revised SARA permit received Mar. 11th
 - Land signoff complete
 - Draft ECO and Traffic Accommodation Plans received. Revision required
- **Bridge File 70417 – TWN RD 70 over Castle River Trib., SE-05-007-01 W5M**

6.1m clear span bridge with extensive rot and voids in piles and pile caps. Replace with two (2) 2m x 27m L CSPs

 - Prelim. engineering complete Oct. 8th
 - Design and tender to include staged construction cost (optional), extended detour may be feasible
 - Design work kicked off Oct. 31st, 2025. STIP unsuccessful
 - Design complete, reviewed and under finalization
 - Proceeding with RDS disposition and land
 - RDS submitted
 - Land package received Jun. 18, signed and sent back Jun. 27th
 - Flexibility with construction timing window, anticipate Fall construction
 - **Bridge File 00470 – Toney Rd over Pincher Creek Trib., SE-02-006-01 W5M**

1.6m x 43m L culvert with significant perforations and minor deflections. Install Steel Wall Pipe Liner (SWPL)

 - Prelim. eng. complete Oct. 7th. Recommendation is installation of a steel wall pipe liner. Level 2 barrel inspection confirmed 1.4m liner is feasible
 - Design work kicked off November 5th, 2024. STIP unsuccessful
 - Design complete and reviewed
 - Proceeding with RDS disposition and land
 - RDS submitted
 - Land package received Jun. 18, signed and sent back Jun. 27th
 - Flexibility with construction timing window, anticipate Fall construction
 - **Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M**

1.5m x 24m L culvert with high deflection and corrosion. Replace with two (2) 1.2m x 36m L CSPs

 - Preliminary engineering complete Oct. 11th. STIP unsuccessful
 - Design complete and reviewed by MD, upstream detour planned
 - Gave direction to proceed with RDS and land
 - RDS submitted
 - Land package received Jun. 18, comments sent back for discussion
 - Initial sampling complete, confirmed DFO review not required. Flexible construction timing window

- **Therriault Dam – Rehabilitation Work**

Geotechnical and Hydrogeology study complete in 2023. 2024 preliminary engineering determined most economically viable solution to address undersized spillway/overtop potential. 2025 work includes detailed design work, regulatory submissions, and (pending regulatory approval and grant funding), tender/construction

- Design kicked off Jan 8th. Anticipated schedule:
 - Begin regulatory submissions mid March, 2025 (pending grant release)
 - Design completion mid April – June 2025
 - Timing of further works dependant on grant timing and regulatory approval timing
- Design, specifications, and costed estimate received Jun. 23. Reviewed and discussed Jun. 25th. Awaiting further comment/action on tightening estimate
- Grant funding stream released with round 1 funding deadline of Jul. 8-Aug. 19th
 - Requested pre-application form June 17th. Meeting held with funder Jun. 25. Indicated project total must be under \$1M to be funding eligible

Large Projects Planned for 2026 Implementation

- **WCR #3: Connelly Creek under Connelly Rd (BF 1348), LSD SW-03-008-02 W5M**

Preliminary engineering to replace or remediate the 3m x 49m L (5.6m cover) structural plate corrugated steel pipe (SPCSP) and remediate fish passage under the WCR Program. Structure is #8 on 10 year capital plan.

- Received funder guidance/approval to proceed with prelim eng. under WCR program
- Council approval received Mar. 11th, 2025
- Preliminary engineering kicked off Apr. 3rd
- Survey complete Apr. 25th

- **Pisony Road over Cow Creek Tributary Culvert, LSD NE-01-009-03 W5M**

Non-bridge sized culvert failing on dead end road. 2024 funds to assess appropriate replacement sizing and design. Stream flows all year and culvert is likely undersized

- Preliminary engineering and basic aquatic assessment kicked off Jan. 31st, 2025 with Roseke. Reduced prelim. engine. scope compared to Bridge Files
- Preliminary engineering assessment received Jun. 16th. Under review
- Anticipate construction 2026

- **Bridge File 71542 – Waldron Flats over Indian Creek, SE-07-010-01 W5M**

2m x 2.2m x 32m L culvert with isolated perforations in the roof of 3 rings and 1 ring on the foot. Minor roof and sidewall deflection

- Preliminary engineering and aquatic assessment kicked off Jan. 31st, 2025 with Roseke to determine appropriate replacement design or maintenance (liner). Currently, it is anticipated replacement will be required
- Survey complete, drafted. Prelim. eng. 90% complete

- Anticipate construction 2026
- **Bridge File 76203 – West End Maycroft over Ernst Creek, NW-26-010-03 W5M**
 - 2.5m x 1.8m x 20m L culvert with 3 cracked rings in sidewall with 85mm remaining. Deflection and corrosion also present*
 - Preliminary engineering and aquatic assessment kicked off Jan. 31st, 2025 with Roseke to determine if maintenance of cracked seams is feasible via weld, shotcrete beam, etc. or if replacement has a better lifecycle value
 - Anticipate construction 2026
 - Survey complete, drafted. Prelim. eng. 20% complete
- **Southfork Hill Road**
 - Emergent investigatory and repair work for the Southfork Hill slide issues*
 - Geotechnical scope awarded and complete. Final geotech. report received Dec 9th
 - STIP application submitted Nov. 28th, 2024 with letters of support from Campground and nearby farming operation. Revision submitted Dec. 19th with additional letter of support from MLA and final geotech. report
 - Response received June 2nd, 2025: Unsuccessful
 - Project paused pending further deterioration or future grant opportunities. No capital spend planned for 2025

Studies and Planning Work

Regional Drought Strategic Implementation Strategy & Raw Water Storage Project

- Grant application for a Drought Projects Assessment under DFPP
 - Approval received to cover up to 70% of costs
- Grant application for 3 month (25-year) forecasted volumes
 - Approval received for \$3.4M project, up to 75% of costs. Signed and sent to ATEC
 - ATEC has confirmed stacking of AMMWP Raw Water Storage grant funds acceptable for the Drought Projects Assessment (Phase 2)
- Forecasted demand and water requirement scenarios presented to Council June 10th
- Finalizing water resource assessment prior to next steps

Transportation Master Plan

\$200,000 grant received from ACP to complete a Transportation Master Plan, consisting of a paved, gravel road condition assessment, culvert (non Bridge File) condition assessment, gravel pit analysis, airport runway assessment

- Awarded August, 2024
- Gravel pit report complete
- Maycroft Road draft prelim. assessment received May 26th, under internal review
- Gravel road assessment field work complete. Culvert assessment field work complete, paved road assessment underway. Anticipate draft reporting July 2025
 - Gravel road assessments 80% complete
 - Culvert arterial road assessments complete, GPS locating remaining culverts

- Airport load assessment work complete, data imports issue resolved. Draft report received and reviewed (May 7th), final report received May 25th
 - Concerns identified regarding Spring loading of taxiway, apron, and runway with the Lockheed L-188 Electra. Concerns discussed with Alberta Forestry June 4th
 - Working with MPE to cost out additional assessment to define max. loading requirement of taxiway, Summer loading capability, etc.

Cridland Dam

Geotechnical work as recommended in 2021 Dam Safety Review due to observed seepage and unknown soil properties

- Site visit complete Apr. 1st, costed plan received Apr. 25th
- Additional historic data located including geotechnical work from 1995, details on dam closure in the 90s, and rehabilitation work
- Dam Safety Alberta emailed us Apr. 23rd, requesting an update on the status of our high/medium priority Dam Safety Review (DSR) findings
 - Some gaps were identified in what we have tackled to date, Dam Safety Alberta seemed accepting with our overall progress to date
 - Upcoming provincial audit this year on Cridland Dam
- Geotechnical analysis and spillways survey work kicked off with MPE May 16th, 2025
 - Geotechnical work complete June 4th/5th. Well observations ongoing

Miscellaneous

- 10 yr. bridge study update kicked off Jan. 27th, 2025 with Roseke. Data entry complete
 - Estimate August completion

Operations Updates

WATER SHORTAGE RESPONSE PLAN

Implemented Stage: Warning (June 5th)

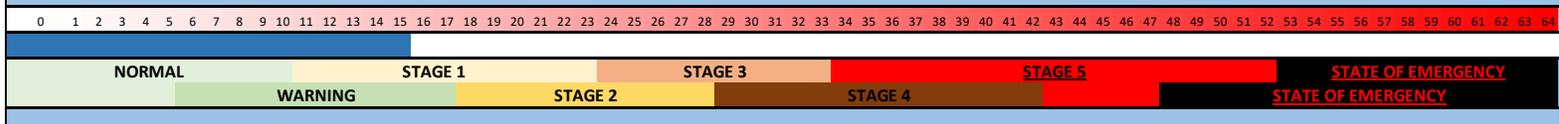
TOTAL WATER SHORTAGE RISK SCORE		
RESERVOIR LEVEL RISK	3.0	Score
WATER AVAILABILITY RISK	8.3	Score
FAILURE RISK	0.0	Score
SUPPLY/DEMAND RISK CALCULATION	4.6	Score
TOTAL	15.9	Score

WATER SHORTAGE RESPONSE PLAN TOTAL RISK SCORING & RECOMMENDED STAGE

SCORE: 15.9

RECOMMENDED STAGE:

Warning or Stage 1

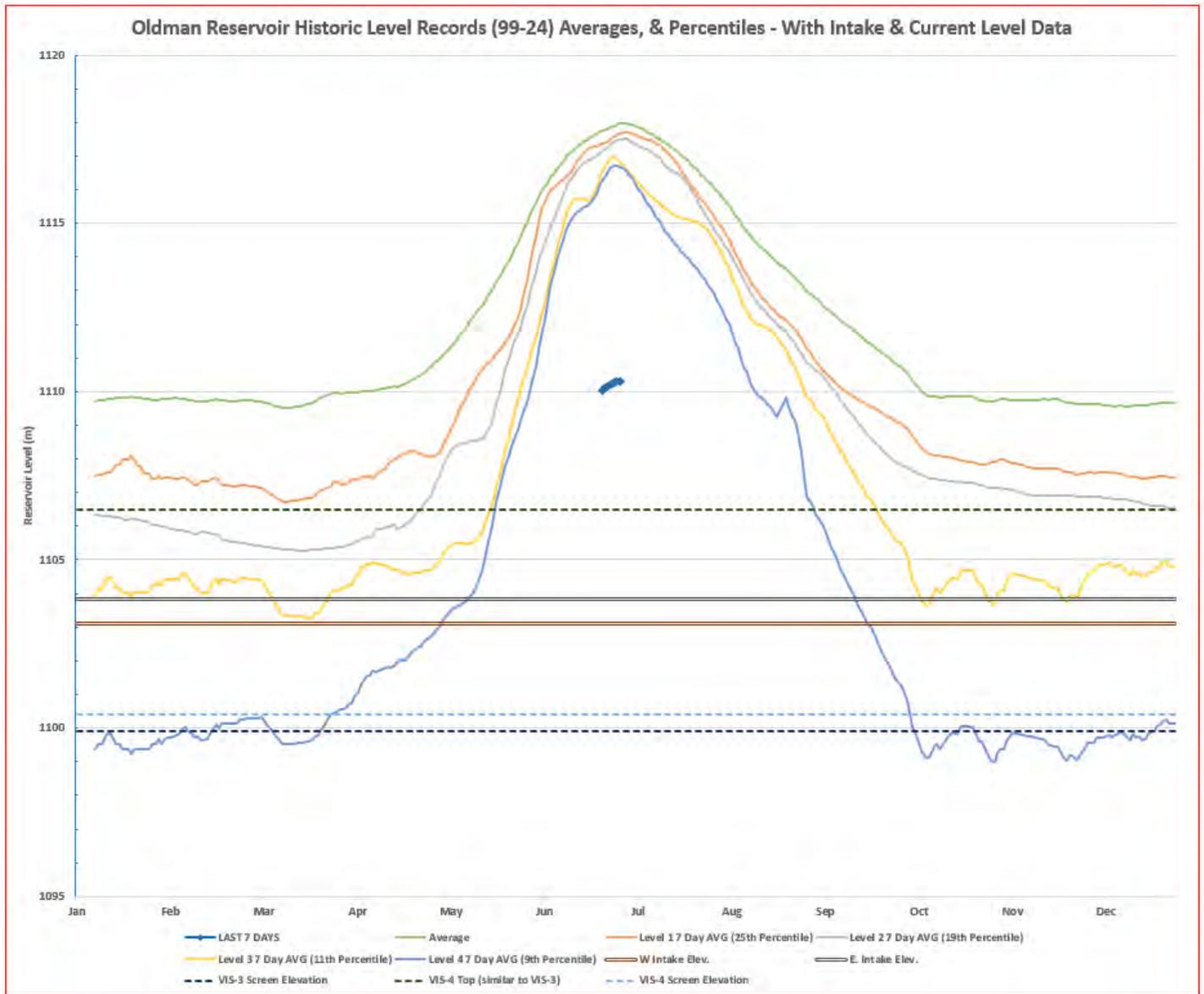


- Reservoir levels have increased over the last 10 days

- Snow melt is complete, much earlier than typical
- Demand has increased despite advisory:
 - Average 48 hr. demand: 386 m³/d ~~436 m³/d~~
 - Average 7 day demand: 349 m³/d ~~448 m³/d~~
- Alberta Water Infrastructure & Operations Branch (WIOB) predicting water to fall below original intakes as soon as early August (June 17th update)
- Original intakes remain available (6.4m ~~6.5m~~ of water over intakes)
- Starting operation of VIS' to test and troubleshoot any issues prior to requiring them full time

Reservoir & Snowpack Tracking

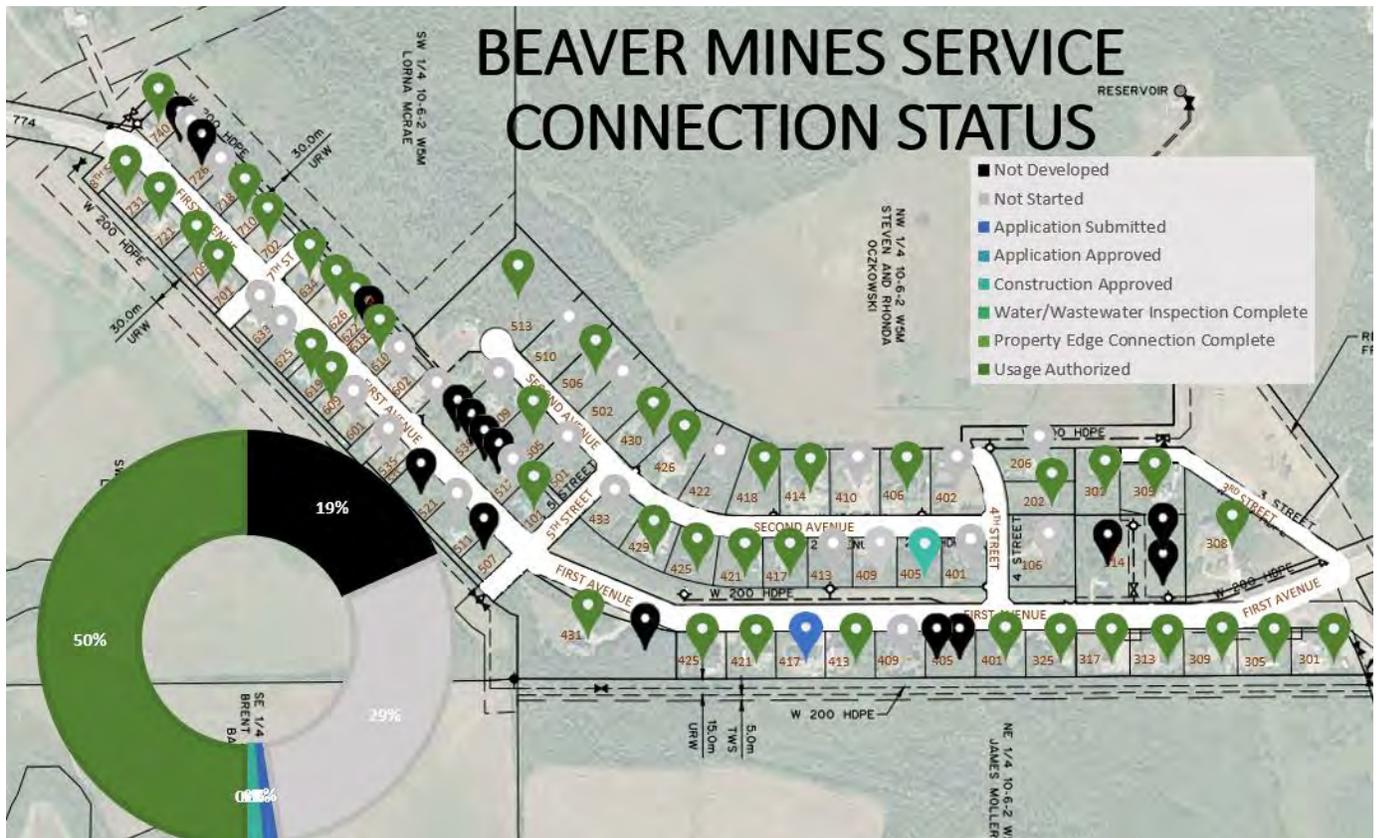
Reservoir Volume June 16th: 66.3% June 30th: 66.3%



- AB Environment Water Supply (Snow Accumulation) June Update:
 - Runoff forecast: Much below average (between 6th and 12th of 99 yrs)
 - Snowpack: much below average
 - “This years relatively early timing of melt is similar to conditions in 2023.”
- Snow Pillow graphs removed as runoff is complete

Beaver Mines Lot Servicing

- 43/67 developed applications received, 42 approved, 41 connected (61 %)
 - Fifteen (15) undeveloped fully serviced locations
 - Water Service Line issue at attempted connection in Beaver Mines. No water to curbstop. Emergent excavation of main required to fix connection. No longer under warranty
- Fire Underwriters Survey acknowledgement received June 5th, 2025 that the water system is now recognized, but the fire hall is unrecognized at this time. PCES working directly to investigate



Standpipes

- Last known issue: Jan 10th, 2025 (global software cellular outage)

General Water Operations Updates June 30th, 2025:

- Trialing direct barrel orders of chemical to WTP. Significant cost savings expected
- Waste pond gate valve not sealing properly. Costing out repairs
- WWTP saw increased flow over storm event, but maintained operations well with minimal infiltration in Town
- Two (2) inspections planned for week of June 30th in Lundbreck for new private services
- Plant health check awarded for main treatment trains, 3-5 weeks prior to site visit
- WWTP heat trace trip on one lateral failed. Issue resolved, caused corrosion in panel. Costing out fix
- Working on solution for new emergency ladder for Cowley reservoir. Old ladder removed due to high hazard
- Utility Services Guidelines Update for Lundbreck and Rural Users drafted, awaiting backdraft of typical drawings and review by MPE
- Lundbreck/Cowley reservoir inspections & cleaning complete
 - Reviewing options for repair work in Lundbreck Reservoirs B & C in next 1-3 years
- Letter sent to Cowley Mar 28th detailing various requests and proposed path forward for water assets, licenses, and amended operations contract
 - Cowley engaging with legal on proposed path
- Lundbreck Lagoon sludge survey complete. In depth report review complete Apr. 30th
 - Reviewing history of dredging/surveys prior to providing long term recommendations
- Water crisis report + related overhaul of Water Shortage Response Plan (WSRP) drafted
 - Operating with new plan

- Remaining significant operations related work planned for 2025:
 - Sewer flushing in select BM areas
- Private water line inspection complete South of Lundbreck. Initiating transfer of ownership for UROWS to MD
 - Initial engagement complete with all landowners. Awaiting review

General Energy Related Updates June 30th, 2025:

- QUEST net zero accelerator
 - Economic impacts of Energy & Emissions Plan received
- Clean Energy Improvement Program
 - 25 pre-qualifications received (9 MD, 15 Town)
 - 11 cancelled
 - 2 projects completed for Town, 1 added to tax roll
 - 2 projects authorized for MD, 1 for Town
 - Community outreach being coordinated for Farmers Market July/August

Recommendation:

That the Utilities & Infrastructure report for June 19th – July 2nd is received as information.

Prepared by: David Desabrais

Date: July 2nd, 2025

Council Meeting

Date: July 8th, 2025

Recommendation to Council

TITLE: Public Auction – Conditions & Reserve Bid – Tax Roll 2456.010			
PREPARED BY: Sara-Lynn Warren		DATE: June 24, 2025	
DEPARTMENT: Finance			
ATTACHMENTS:			
<ol style="list-style-type: none"> 1. Public Auction - Terms & Conditions 2. Opinion of Value - From MD Assessor 			
Department Supervisor	Date		
APPROVALS:			
 <hr/>	<u>JUNE 25, 2025</u> <hr/>	 <hr/>	<u>2025/06/25</u> <hr/>
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council approve the Terms and Conditions for the 2025 Public Auction regarding tax roll 2456.010 as presented; and further

That Council set the tax arrears Public Auction Date as follows:

Date: November 17, 2025

Time: 2:00 pm

Location: 1037 Herron Ave, MD Council Chamber, Pincher Creek, AB T0K 1W0

That Council, pursuant to Section 553(1)(f) of the Municipal Government Act, approve the addition of all tax recovery costs relevant to tax roll 2456.010; and further

That Council set a reserve bid of \$750,000 for the above-said tax roll.

BACKGROUND:

As required by the Municipal Government Act, a municipality must annually prepare a tax arrears list showing the parcels of land on which there are tax arrears for more than one year as of March 31. Tax rolls shown on the 2024 tax arrears list, which remain in arrears as of March 31, 2025, must be offered for sale at a public auction. When a public auction is required, the Council is obligated to establish an auction date and a reserve bid for the properties. The reserve bid is set at a level that is as close as reasonably possible to the market value of the parcel. The municipality may acquire the services of an independent, professional appraiser to provide it with a written report that establishes market value for setting the reserve price.

Recommendation to Council

In addition to the reserve bid, the council must establish any terms and conditions that apply to the sale. For example, the council may require full payment for the parcel by cash or certified cheque or the council may allow partial payment on the day of the auction with full payment to be made within 30 or 60 days following the auction.

Currently, there is one property on the MD's 2024 tax arrears list that the MD **must** offer for sale at a public auction, tax roll 2456.010 located at N.E.-10-05-30-W. The property owner has up until the property is declared sold to pay the tax arrears and avoid the auction. A reserve bid of \$750,000 was provided by the MD's Assessor.

FINANCIAL IMPLICATIONS: TBD

2025 - Public Auction – Terms and Conditions

1. Any parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.
2. Each parcel of land offered for sale will be subject to a reserve bid and title will be subject to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an “as is, where is” basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.
4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes and utilities for the current year. There will be no adjustment to the date of sale.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
 - a. The full purchase price if it is \$10,000 or less; OR
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
(if the certified cheque or bank draft exceeds the final purchase price, the excess will be refunded within a reasonable time)
8. GST will be collected on all properties subject to GST.
9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.

Memorandum

To: The Council of The M.D. of Pincher Creek

From: Doug Jensen, Property Assessor

Date: June 25, 2025

Subject: Opinion of value on a parcel of land. Required for tax recovery auction. Roll #2456.010

Property Description: Portion of the N.E. Section 10, TWP. 5, Range 30 West of the 4th Meridian, containing 30.96 acres. North of the Cridland Dam and West of the Municipal Road.

Buildings on parcel: Residence is a 20' X 80' Manufactured Home built in 2015. There is also a 4000 square foot metal clad shop built in 2017.

This valuation is based on comparable sales in the area.

The estimate of current value is: \$750,000

Doug Jensen

M.D. Of Pincher Creek No.9 Assessor

Recommendation to Council

TITLE: Q2 Financial Summary			
PREPARED BY: Brendan Schlossberger		DATE: July 3, 2025	
DEPARTMENT: Finance			
			ATTACHMENTS:
Department Supervisor		Date	<ol style="list-style-type: none"> 1. Reserves as of June 30th 2. Actual vs Budget as of June 30th 3. Financial Statement View as of June 30th
APPROVALS:			
			
Department Director		CAO	<u>July 3, 2025</u> Date
RECOMMENDATION:			
That Council receive the Q2 Financial Summary as information.			
BACKGROUND:			
<ul style="list-style-type: none"> • Financial information is to be provided to Council quarterly, with the exception of Q1. 			
<u>FINANCIAL IMPLICATIONS:</u>			
N/A			

**Municipal District of Pincher Creek No. 9
Reserve Summary**

Attachment #1 - Reserve Summary

30-Jun-25

Reserve (Restricted Surplus) Accounts	Opening Balance	Transfer To Reserves*	Transfer From Reserve	Ending Balance
Airport	329,771	-	-	329,771
Bridge	3,595,857	400,000	(42,109)	3,953,748 (A)
Building	440,907	150,000	(31,029)	559,879 (B)
Dam (Water Storage)	475,000	-	-	475,000
Equipment	4,442,571	500,000	(371,667)	4,570,905 (C)
Emergency Management	61,001	-	-	61,001
Next Year Completions	32,223	-	-	32,223 (D)
PCEC Equipment	209,369	500,000	-	709,369 (E)
Road Infrastructure	3,262,095	250,000	(13,395)	3,498,700 (F)
Recycle Equipment	104,966	-	-	104,966
Regional Community Initiatives	591,434	495,800	-	1,087,234 (G)
Seniors Housing	300,000	50,000	-	350,000
Tax (Mill) Rate Stabilization	2,061,347	37,000	(3,300)	2,095,047 (H)
Water and Wastewater Infrastructure **	1,794,780	723,340	(172,851)	2,345,269 (I)
	<u>17,701,323</u>	<u>3,106,140</u>	<u>(634,351)</u>	<u>20,173,112</u>

*Transfers to Reserves are all the 2025 budgeted transfers and budget amendments unless stated otherwise below

**Oldman Reservoir Intake Project was recently approved under the AMWWP Grant. 75% of the costs will be funded by the grant at project completion. Journal entry to follow.

(A) Bridge Reserve

	Purchase Price	Budget
Bridge File #70417 TWN RD 70 Over Castle River Tributary	10,034	400,000
Bridge File #470 Toney Rd Over Pincher Creek Tributary	12,510	348,000
Bridge File #71542 Waldron Flats over Indian Creek	10,118	30,000
Bridge File #76203 West End of Maycroft over Ernst Creek	9,448	30,000
	<u>42,109</u>	<u>808,000</u>

(B) Building Reserve

	Purchase Price	Budget
Public Works Office and Shop Upgrades	12,880	45,000
Community Events Board	18,149	30,000
	<u>31,029</u>	<u>75,000</u>

(C) Equipment Reserve

	Purchase Price	Budget
3/4 Ton Truck	71,655	77,000
Mulcher		56,000
Trench Packer	46,385	55,000
Gravel Retriever	32,350	33,000
Snow Blade		16,000
Box Sweeper		11,000
UTV	68,005	72,000
Pro-Turn Mower	13,000	17,000
Council Room AV Upgrade	30,615	30,000
CPO Vehicle	109,657	
	<u>371,667</u>	<u>367,000</u>

(D) Next Year Completion Reserve

	Opening Balance	Transfer To Reserves	Transfer From Reserve	Ending Balance
Admin Artwork	9,611			9,611 Art Committee - Active
Chart of Accounts Project	22,613			22,613
	<u>32,223</u>	<u>-</u>	<u>-</u>	<u>32,223</u>

(E) PCEC Equipment Reserve

Project Name	Transfers Out	Budget
PCEC Firehall		
	<u>-</u>	<u>-</u>

(F) Road Infrastructure Reserve

Project Name	Purchase Price	Budget
Meyers Corner Road Repair	8,112	190,000
North Pincher Station		75,000
Pisony Road over Cow Creek	5,283	30,000
	<u>13,395</u>	<u>295,000</u>

(G) Regional Community Initiatives Reserve

	Transfers Out	Budget
Contribution to PCCELC		100,000

(H) Tax (Mill) Rate Stabilization Reserve

	Transfers Out	Budget
CP Rail Writeoff (25/064)	3,300	-
Reuse Fair (25/100)		-
	<u>3,300</u>	<u>-</u>

(I) Wastewater and Water Infrastructure Reserve

Project Name	Transfers Out	Budget
Water Operation Remote Monitoring System Migrator	51,892	93,000
Oldman Res	120,959	
	<u>172,851</u>	<u>93,000</u>

Municipal District of Pincher Creek No 9.
Actual vs Budget
30-Jun-25

	2025 Actual	2025 Budget	Variance	% of Budget Remaining	Comments
Wages					
Council	(68,840)	(174,530)	105,690	60.6%	
Administration	(740,817)	(1,807,650)	1,066,833	59.0%	On budget
AES	(147,577)	(363,800)	216,223	59.4%	
Public Works and Water Services	(1,121,967)	(2,940,600)	1,818,633	61.8%	
Taxes and Requisitions	17,353,231	14,449,020	2,904,211	-20.1%	Favorable - 2.7M remaining in Alberta School Foundation and DIP requisitions
Investment Income	12,726	350,000	(337,274)	96.4%	Investment earnings entries are done at year end
Council	(19,107)	(101,030)	81,923	81.1%	Favorable - Annual RMA subscription and conference occurs in Q4
Administration	(693,274)	(1,212,600)	519,326	42.8%	Unfavorable - Timing of large budget items such as insurance, IT service agreements, reserve transfers, and audit fees
Fire/PCREMO	(667,292)	(881,130)	213,838	24.3%	Unfavorable - Timing of PCESC payments
Bylaw	(334,351)	(347,950)	13,599	3.9%	Unfavorable - Police funding model is fully paid
Public Works	(1,762,910)	(4,257,900)	2,494,990	58.6%	See note A)
Airport	(8,297)	(38,450)	30,153	78.4%	Favorable - Timing of service contracts and seasonal repairs
Wastewater	(33,342)	(128,100)	94,758	74.0%	Favorable - Budgeted tests are ongoing and not yet billed
Waste Management	(104,449)	(343,000)	238,551	69.5%	On budget however, we have seen an increase in Eco Station pickups which is being offset by a credit from 2024 billing corrections
Regional Water	(523,990)	(901,860)	377,870	41.9%	Unfavorable - Timing of reserve transfers, otherwise under budget with most studies, tests, and repairs just starting and have not been billed.
Cemetery - Town of Pincher Creek	-	(62,000)	62,000	100.0%	Timing of payment
Planning	(86,062)	(106,850)	20,788	19.5%	Unfavorable - Legal fees and the timing of Brownfield Study grant money
Agricultural and Environmental Services	(33,483)	56,470	(89,953)	159.3%	Unfavorable - Timing of billing for services, spraying contracts, and seasonal expenses
Recreation	(682,371)	(704,500)	22,129	3.1%	Timing of payments
Community Services	(513,957)	(483,540)	(30,417)	-6.3%	Timing of payments
Deficiency of Revenue over Expenses Before Other	9,823,872	-	9,823,872		
Depreciation	-	-	-		
Surplus (Deficiency) Including Depreciation	9,823,872	-	9,823,872		

Note - The financial information view above is not Generally Accepted Accounting Principles (GAAP), therefore will not tie to the 2024 financial statements. This view is used for budgeting purposes, to help ensure we are funding expenditures appropriately. For example - Transfers to/from reserves are not recorded on the statement of operations for financial reporting purposes, as they are not true revenue/expenses. For tracking and budget purposes they are included in the above summary.

Note A Public Works

Contracted services under budget (Road Study and Summer Programs)	324,486
No major repairs to date - favorable	150,283
Fuel usage on track to start summer	384,841
Gravel Crushing scheduled for fall	507,500
Parts/Supplies under budget but summer work to begin	222,046
Dust Control, Gravel Program, and Cold Mix ongoing	679,496
Other variances over/under 50k	226,338
Total	2,494,990

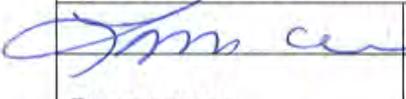
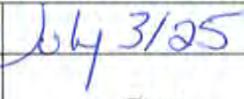
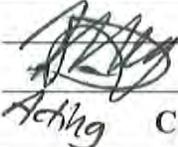
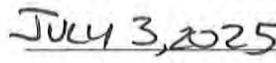
Municipal District of Pincher Creek No 9
Consolidated Statement of Operations (Income Statement)
As of June 30, 2025

	Budget	2025 Actuals	2024 Actuals	Actual vs Budget
Net municipal property taxes	14,368,850	17,308,819	14,052,173	2,939,969
User fees and sales of goods	474,650	107,375	538,917	(367,275)
Government Transfer for Operating	883,870	171,754	690,863	(712,116)
Investment income	350,000	12,726	628,458	(337,274)
Penalties and costs of taxes	65,300	39,664	62,946	(25,636)
Licenses and permits	105,700	53,882	128,436	(51,818)
Proceeds from disposal of capital assets	-	-	-	-
Rental	104,980	30,679	67,731	(74,301)
Other	113,460	104,878	127,764	(8,582)
Total Revenue	16,466,810	17,829,777	16,297,287	1,362,967
				-
Legislative	275,560	87,947	208,878	(187,613)
Administration	2,631,730	1,288,983	2,424,406	(1,342,747)
Protective Services	1,354,830	1,007,896	2,366,557	(346,934)
Roads, streets, walks and lighting	6,075,680	1,769,260	6,940,757	(4,306,420)
Airport	87,700	15,309	811,118	(72,391)
Water supply and distribution	968,660	267,308	2,157,151	(701,352)
Waste management	365,000	113,709	383,047	(251,291)
Wastewater treatment and disposal	148,100	39,080	174,791	(109,020)
Family and community support services	139,530	139,522	139,522	(8)
Cemeteries and crematoriums	62,000	-	67,020	(62,000)
Land use planning, zoning and development	421,600	189,066	333,404	(232,534)
Agricultural and environmental services	693,080	214,869	616,545	(478,211)
Parks and recreation	558,700	486,571	527,205	(72,129)
Culture - libraries, museums, halls	505,630	380,244	478,848	(125,386)
Total Expenses	14,287,800	5,999,765	17,629,249	(8,288,035)
				-
Deficiency Excess of Revenue over Expenses Before				
Other	2,179,010	11,830,012	(1,331,962)	9,651,002
Government transfers for capital	3,177,000	76,202	2,580,785	(3,100,798)
Contributed Assets	-	-	-	-
Deficiency Excess of Revenue over Expenses	5,356,010	11,906,215	1,248,823	6,550,205

Municipal District of Pincher Creek No 9
Expenses by Object
As of June 30, 2025

Salaries, wages and benefits	5,540,130	2,124,423	4,408,736	(3,415,707)
Contracted and general services	3,918,530	1,372,110	3,750,141	(2,546,420)
Materials, goods, supplies and utilities	2,563,550	774,334	2,383,923	(1,789,216)
Bank charges and short term interest	10,000	2,574	9,758	(7,426)
Interest on long term debt	74,950	5,575	82,807	(69,375)
Other expenditures	19,350	102,103	7,494	82,753
Transfers to organizations and others	1,432,290	1,164,006	2,527,623	(268,284)
Transfer to Local Government	729,000	546,360	716,093	(182,640)
Amortization of tangible capital assets	-	-	3,769,431	-
Loss(Gain) on disposal of tangible capital assets	-	(91,721)	(46,880)	(91,721)
Accretion of asset retirement obligations	-	-	20,124	-
Total Expenses by Object	14,287,800	5,999,765	17,629,249	(8,288,035)

Recommendation to Council

TITLE: Southern Alberta Land Trust Society (SALTS) Conservation Easement – Thompson S 2		
PREPARED BY: Laura McKinnon		DATE: July 3, 2025
DEPARTMENT: Planning and Development		
 Department Supervisor	 Date	ATTACHMENTS: 1. Letter from SALTS – Thompson S 2 2. GIS Aerial
APPROVALS:		
Department Director	Date	 Acting CAO
		 Date

RECOMMENDATION:

That Council acknowledge the receipt of the notice of the Conservation Easements for Southern Alberta Land Trust Society’s Thomspon S 2 project, and further;

That Council waive the 60-day notice period prior to registration for the Conservation Easement.

BACKGROUND:

On June 24, 2025, the MD received the attached letter (*Attachment No. 1*) from the Southern Alberta Land Trust Society.

The letter is the Form 1, Notice Prior to Registration of a Conservation Easement for the following projects:

THOMPSON S 2

- Legal Lands included in Attachment No. 1

Section 33(2)(a)(iii) of the Alberta Land Stewardship Act, states that the Council of the municipality must be given prior notice to the registration of a conservation easement.

SALTS is requesting that the Council of the MD acknowledge the receipt of Form 1 and agree to waive the 60-day notice period and that they may register the Conservation Easements immediately.

While the MD can register an objection to the registering of the conservation easement, the easement may still be registered.

However, the request for acknowledgement of the receipt of Form 1, acts as the notification process for the municipality that the Conservation Easement is going to be placed on certain properties.



PO Box 366, Okotoks, AB T1S 1A6 | 403.427.0505

June 24, 2025

Municipal District of Pincher Creek No. 9
C/o Mr. Roland Milligan, CAO
PO Box 279 1037 Herron Avenue
Pincher Creek, Alberta T0K 1W0

Re: **Conservation Easement Form 1 – Thompson S 2, MD of Pincher Creek No. 9**

Dear Mr. Milligan,

Please find attached the Form 1 document for the described conservation easement in accordance with Section 33 of the Alberta Land Stewardship Act. We would very much appreciate your acknowledgment of the Form 1 and agreement to waive the notice period at your earliest convenience.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Justin Thompson". The signature is fluid and cursive, written over a light grey background.

Justin Thompson
Executive Director

We acknowledge the receipt of Form 1 for the referenced proposed Conservation Easement and:

- We agree to waive the 60-day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60-day notice period.

Signed: _____

Dated this _____ day of _____, 2025

PLEASE RETURN TO:
Southern Alberta Land Trust Society
P.O. Box 366
Okotoks, AB T1S 1A6
Justin@salts.land



**Form 1
Notice Prior to Registration**

Notice to: Municipal District of Pincher Creek No. 9
C/o Mr. Roland Milligan, CAO
1037 Herron Avenue
PO Box 279
Pincher Creek, Alberta T0K 1W0

This Notice is to advise you that:

1. We, the Southern Alberta Land Trust Society, P.O. Box 366, Okotoks, Alberta, T1S 1A6, 403-427-0505, intend to register an agreement under Section 33 of the *Alberta Land Stewardship Act* creating a conservation easement, not sooner than 60-days after the date that you receive this notice, or sooner if you agree to our request to waive the 60-day notice period in accordance with section 2(3) of the Act.

2. The conservation easement will affect the land described as:

**MERIDIAN 5 RANGE 2 TOWNSHIP 7
SECTION 16
THAT PORTION OF THE NORTH WEST QUARTER
WHICH LIES SOUTH WEST OF ROAD PLAN 8910340
CONTAINING 1.53 HECTARES (3.79 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS**

3. The name and phone number of the registered owner of the affected land is Stella Thompson; telephone: (403) 560-3510.
4. The purpose of the conservation easement is to protect, conserve and enhance the environment, including without limitation, the biological diversity, the natural, scenic, aesthetic, and ranching values of the Property, and other similar purposes.
5. A summary of the terms of the agreement creating the conservation easement relating to the use of the land includes: (please see attached Restrictions).

Dated this 24th day of June, 2025.

A handwritten signature in black ink, appearing to read "Justin Thompson".

Justin Thompson
Executive Director



Part 1 – Conservation Easement Restrictions

To maintain and conserve the Conservation Values of the Property, the Landowner agrees to the following Restrictions. Accordingly, the Landowner shall not conduct, pursue or permit any of the following.

1. **Subdivision** –The division, partition or subdivision of the Property, or any action which creates an actual or de facto subdivision of the Property.
2. **Construction** – The construction of buildings, structures, Roads, Trails, facilities, and/or the advertent or inadvertent creation of Trails, except for those identified in Part 2 of these Restrictions. The existing buildings, structures, Roads, Trails and facilities, described and located in the Baseline Report, may be replaced and repaired in their same size and location. New structures required for Ranching purposes such as calving shelters or wind breaks are permitted, with the prior written approval of SALTS. “**Ranching**” specifically means the practice of breeding and raising cattle, horses, donkeys, mules, sheep, and goats subject to Restriction 3. “**Roads**” mean any path designed, built and intended for the passage of vehicles that is developed with either gravel or pavement and built-up in such a fashion to permit drainage off of the surface through ditches and culverts. “**Trails**” means any path designed, created and intended for the passage of vehicles, horses or foot traffic but has not been developed with gravel, pavement or built-up in a fashion to permit drainage off the surface.
3. **Fencing** –Any fencing that does not conform to the following fence designs:
 - (a) fencing that consists exclusively of up to four strands of non-electrified barbed or other wire or rails horizontally installed;
 - (b) fencing that consists exclusively of up to four strands of barbed or other wire horizontally installed only one of such wires electrified; or
 - (c) fencing that consists exclusively of up to two electrified wires.

Notwithstanding the foregoing, the above fencing restrictions shall not apply:

- (i) where some other fencing design is required by provincial or municipal highway standards for fences on the Property that borders provincial Highways or municipal roads;
- (ii) to fencing required for the purposes of excluding livestock at stream crossings, ravines or wash-out areas;
- (iii) to corrals for Ranching purposes,
- (iv) to bear proof fencing around a farmstead. Bear proof fencing around attractants in other areas is possible with the permission of SALTS,



(v) to fencing around existing stack yards identified in the Baseline Report to protect livestock feed, and;

(vi) to small areas of temporary fencing adequate to contain sheep and goats provided fencing is not detrimental to wildlife movement and the Conservation Values of the Property.

4. **Cultivation** –The cultivation, breaking, or re-cultivation of any part of the Property.
5. **Waterbodies** –The draining or alteration of naturally occurring lakes, ponds, streams or wetlands or the alteration in any way of the topography of the surface of the ground on the Property. The development of natural springs and/or dugouts for the purpose of livestock watering is permitted, provided that the spring and any proximate riparian zones are protected from livestock damage. Dugouts will also be protected from livestock damage while allowing for access to a portion of the dugout for cattle watering. The drilling of wells for the purpose of livestock watering or domestic use is also permitted as is the construction of pump sheds located adjacent to the well casing.

Habitat enhancements to riparian or in-stream areas may be permitted with the prior written permission of SALTS, if these enhancements are being done in conjunction with a government or non-government agency specializing in this work and if all necessary approvals have been granted.

6. **Non-native Plants** –The intentional introduction of Non-native Species of plants including all those listed and designated in the Alberta Weed Control Act. “**Non-native Species**” means plants and animals that have been introduced to Alberta and are in direct competition with native species.
7. **Non-native Animals** –The intentional introduction of Non-native Species of animals except for those species associated with Ranching and those species that could be used as approved biological control agents for Non-native Species.
8. **Dumping and Contamination** –The dumping, release, disposing, or stockpiling of toxic and/or hazardous materials anywhere on the Property including non-compostable garbage or material or any garbage or material that threatens the Property’s Conservation Values. This includes the spreading of fertilizer or manure on native grasslands and/or riparian areas.
9. **Motor Vehicles** –Use of motor vehicles, including without limitation off-highway vehicles of any sort, off of existing roads and travel-ways in a manner which may result in:
 - (a) erosion or compaction of the soil;
 - (b) impact on the natural appearance of the Property;
 - (c) interference with native vegetation or the natural habitats of those animal species occurring on the Property; or



(d) disturbance to riparian zones.

Responsible use of off-highway vehicles such as tractors, trucks, or ATV's for normal Ranching operations is allowed.

10. **Permanent or Seasonal Recreational Vehicles** – Camping or the parking of recreational vehicles or trailers on a permanent or seasonal basis anywhere on the Property.
11. **Confined Feeding Operations** –The establishment or maintenance of Confined Feeding Operations, except if identified as existing in the Baseline Report. “**Confined Feeding Operations**” means fenced or enclosed land or buildings where animals are confined for the purposes of growing, finishing or sustaining by means other than grazing and any other buildings or structures relating to that purpose, but does not include winter feeding. Confined Feeding Operations include, but are not limited to, beef or lamb feedlots, cattle backgrounding lots, dairy, farrow to finish hog operations and poultry operations.
12. **Surface Materials** –Excavation or exploration for, or extraction of Surface Materials. “**Surface Materials**” means any loam, clay, sand, gravel, rock, or other minerals or materials located on or near the surface of the Property that can be extracted for domestic or commercial purposes.
13. **Herbicides and Pesticides** –The broad use of chemical herbicides and/or pesticides. Targeted spot spraying is permitted of individual plants or localized invasive weed or insect infestations.. For parcels smaller than a quarter section, the Landowner can spray up to five percent (5%) of the parcel area in any given year. Should the Landowner feel that they need to spray a larger area than described above it requires prior written permission of SALTS unless required by the local municipal district government operating in accordance with the *Weed Control Act* of Alberta. The Landowner agrees to take extra precaution when spraying near waterbodies or riparian areas and to follow provincial guidelines in this respect.
14. **Tree Removal** –The removal of trees except for: (a) the cutting of trees to ensure the protection of fence lines or along existing Roads and Trails, (b) cutting of dead trees for the Landowners personal firewood, (c) limited selective tree harvesting with prior written permission from SALTS.

Brushing to control the encroachment of woody species into grasslands is permitted, provided it is not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. “**Brushing**” means the removal of willow brush or other tree species including young aspen that are encroaching on grasslands or fencing through the use of a mower, mulcher, or other appropriate equipment or chemicals, subject to Restrictions 5 and 13.

15. **Commercial Facilities** – Commercial or industrial facilities or activities on the Property. On a case by case basis, certain low-impact activities may be permitted by SALTS. By way of example, low-impact activities directly related to eco-tourism, scientific research, arts and crafts, may be permitted by SALTS provided they are not in conflict with the Restrictions and are not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. No such activities will be undertaken until SALTS has given its prior written permission in respect thereof.



16. **Game Farms** – Constructing, conducting, or operating of a Game Farm, or the raising or holding of Game Farm Animals on the Property. “**Game Farm**” means land used for the business of domesticating, raising, keeping, herding or otherwise enclosing Game Farm Animals. “**Game Farm Animal**” means any large mammal indigenous to Alberta, including but not limited to, whitetail deer, mule deer, moose, elk, bison, caribou, black bear, grizzly bear, mountain lion, wolf, cougar, antelope, bighorn sheep and mountain goat.
17. **Aircraft Facilities** –Constructing, conducting, or operating aircraft facilities or aircraft landing facilities on the Property.
18. **Communication and Renewable Energy Structures** –The creation, construction or operation of Communication Structures and Renewable Energy Structures, as well as any associated buildings or access Roads or Trails. Small-scale Renewable Energy Structures, and their associated Trails, that are intended to create power that will be used on the Property are permitted with the prior written approval of SALTS. “**Communication Structures**” means any communication facilities, structures and equipment including, but not limited to, any radio, cellular or other communication towers or structures whether or not supporting antennas or aerials for telecommunication and/or broadcasting that are intended for primarily off-site usage. “**Renewable Energy Structures**” means instrumentation, equipment, machinery, facilities and structures, that are designed and built to capture and convert the energy of the wind, water or sun into other forms of energy or power, including but not limited to, electrical energy and mechanical power. Renewable Energy Structures include, but are not limited to, items commonly known as windmills, wind turbines, wind or water pumps, solar panels, solar modules or solar arrays.
19. **Signs and Billboards** – Constructing, maintaining or erecting any notices or commercial signs or billboards on the Property, including those attached to a trailer or vehicle parked on the Property. Notwithstanding this restriction, limited signage of 2 square meters or less may be used for:
 - (a) stating the name of the owner of the Property;
 - (b) advising that the Property is protected by this Agreement;
 - (c) deterring any unauthorized entry or use; or
 - (d) advertisement for the sale of the Property.
20. **Utility Structures** –The installation of Utility Structures except:
 - (a) as required by law;
 - (b) as may be required by the Landowner for Ranching and domestic purposes.

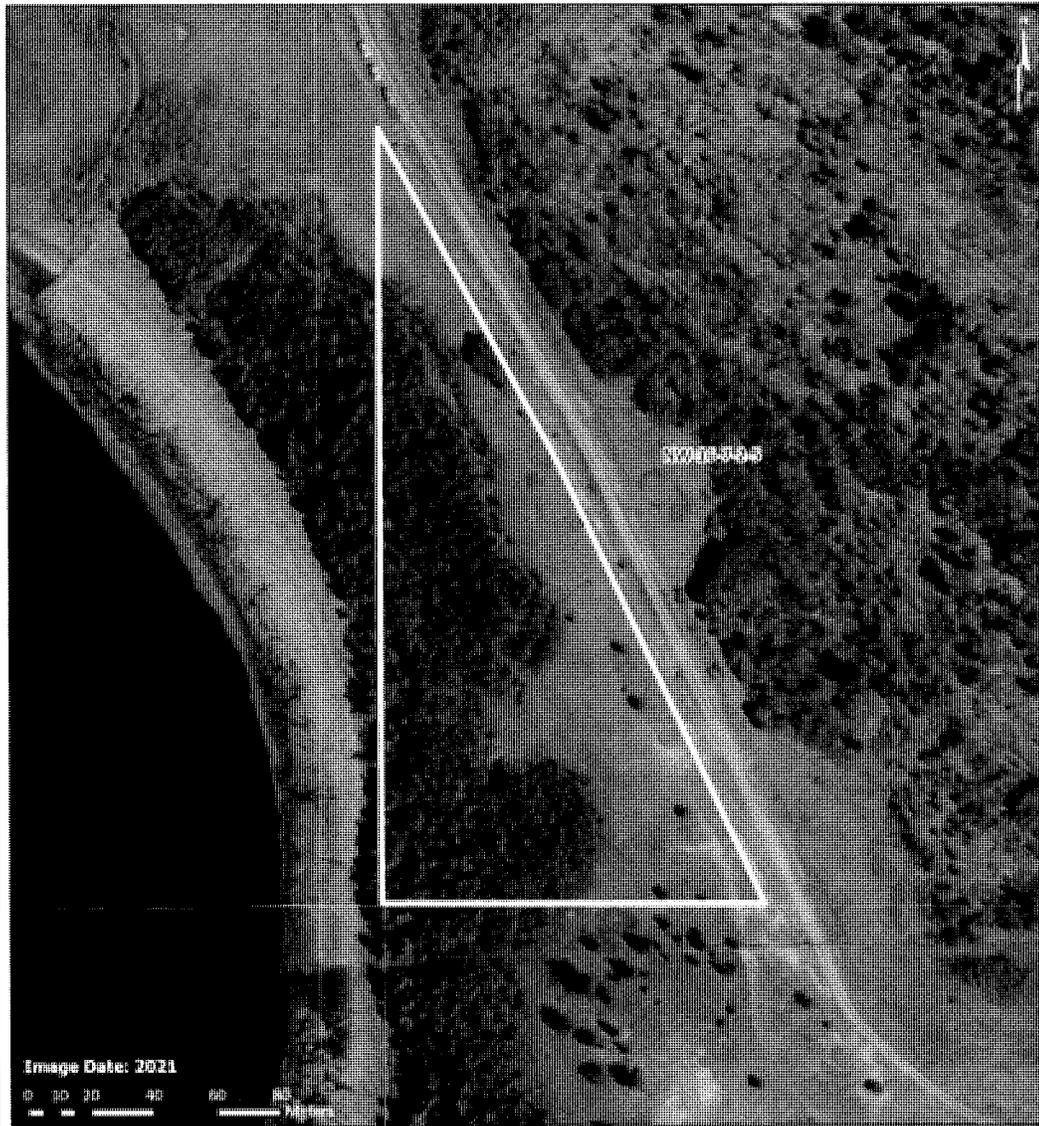
“**Utility Structures**” means any item constructed, erected, or built that transmit electricity, oil, gas or water for commercial sale, including but not limited to transmission lines, gas lines, pipelines and/or water lines.



SCHEDULE "C"

Map One (Property)

**Thompson S 2 Conservation Easement
Property**

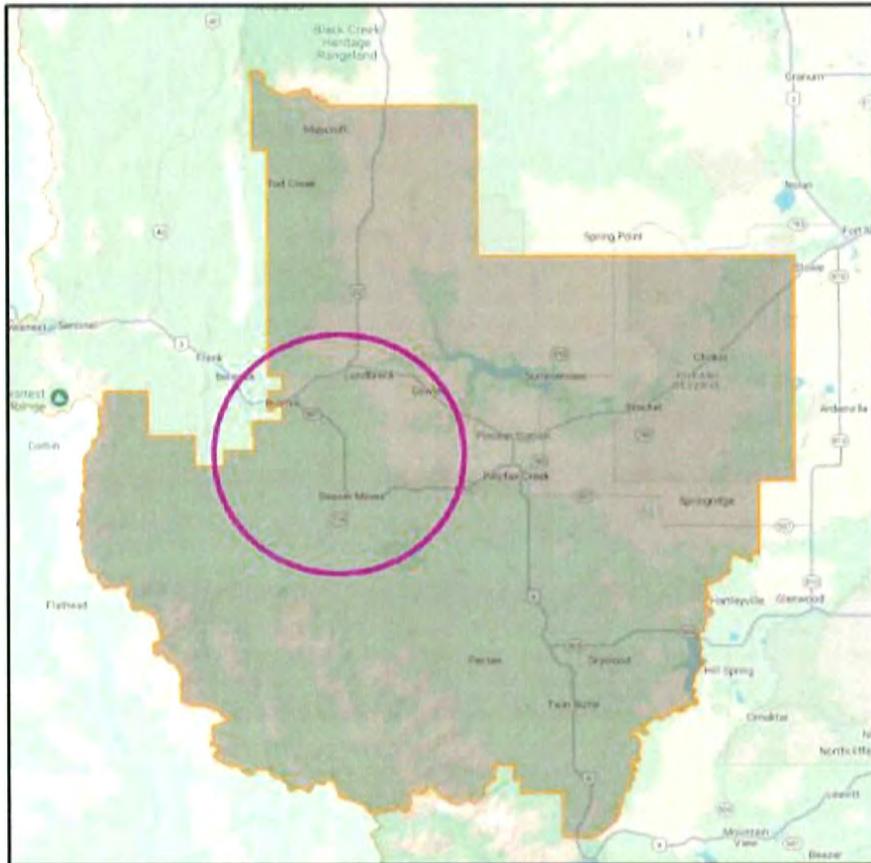


 Quarter Section

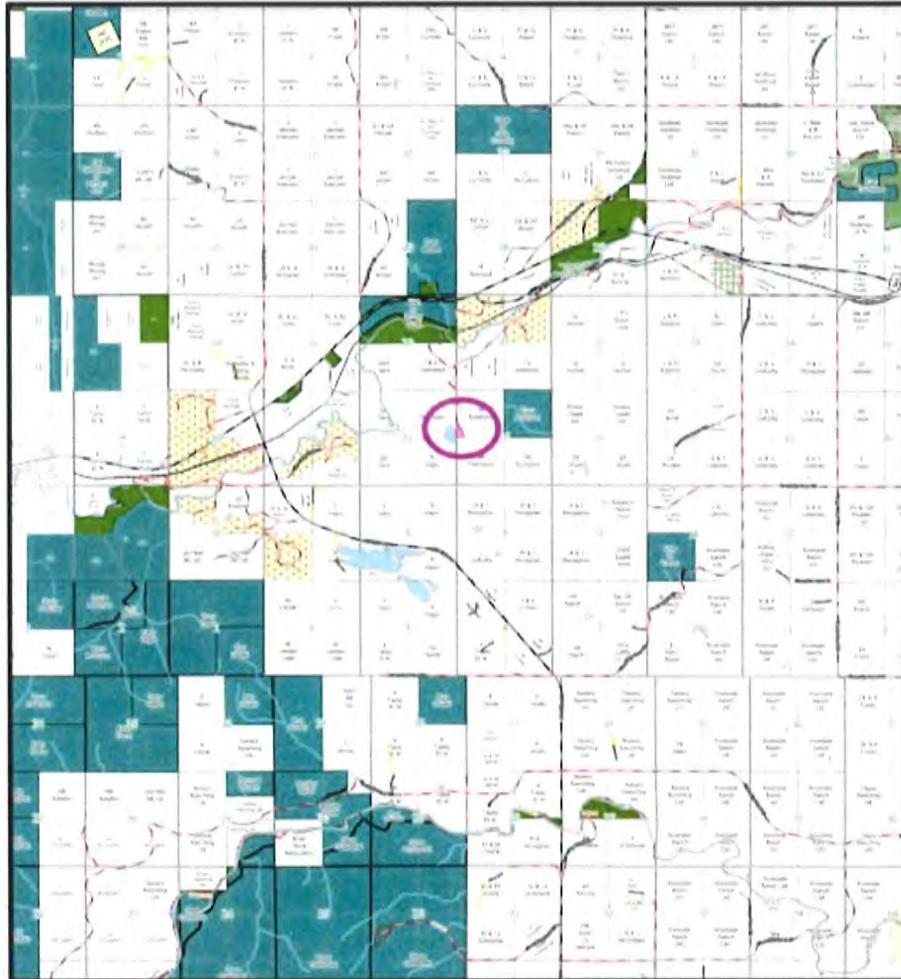
 Thompson S 2 Conservation Easement Boundary



Map Two (Area Map)



Map Three (Area Map)



 Subject Property

Recommendation to Council

FINANCIAL IMPLICATIONS:

None.

Location Map



CHIEF ADMINISTRATIVE OFFICER'S REPORT

June 23, 2025, to July 12, 2025

Discussion:

June 24	Council Committee and Council Meeting
June 25	MD Fleet Analysis – Leasing Discussion
June 26	Staff Appreciation Breakfast
June 30	Senior Management Team Mtg.
July 1	Canada Day, ELBOWS UP!!
July 2-12	Vacation

RECOMMENDATION:

That Council receives for information the Chief Administrative Officer's report for the period June 23, 2025, to July 12, 2025.

Prepared by: Roland Milligan, CAO

Date: June 30, 2025

Respectfully presented to: Council

Date: July 8, 2025

ADMINISTRATIVE SUPPORT ACTIVITY

June 20, 2025 to July 3, 2025

Correspondence from the Last Council:

Advertising/Social:

- Maycroft Road construction
- ASB meeting notification
- Various courtesy posts for other community organizations, as they request
- Public Hearing – 1361-25 – scheduled for July 8, 2025
- Fire Advisory
- Fire Hall BBQ invitation
- Town/MD Fireworks
- Canada Day Eco Centre hours
- Gravel hauling update
- Dust control update
- Water Advisory in place
- Agricultural Disaster notification

Other Activities:

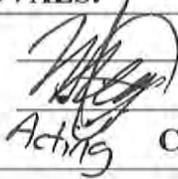
- Hometown Award announcement
- Working with PW – more PSA's and information for residents (working very well!)
- Arranging various upcoming sessions/participation for the Council and the Joint Council
- ReUse Fair survey – closed June 24, 2025
- ASB Meeting

Invites to Council:

Upcoming Dates of Importance:

- Regular Committee, Council – July 8, 2025
 - 6:00 pm Public Hearing – 1361-25
- Civic Holiday office closure – August 4, 2025
- Pincher Creek Rodeo Parade – August 16, 2025
- Regular Committee, Council – August 26, 2025

Recommendation to Council

TITLE: Repealing Bylaw 1272-17			
PREPARED BY: Jessica McClelland		DATE: July 3, 2025	
DEPARTMENT: Administration			
		ATTACHMENT:	
Department Supervisor	Date	1. Bylaw 1272-17 Amending Animal Control Bylaw 1198-10	
APPROVALS:			
		 Acting CAO	JULY 3, 2025 Date
Department Director	Date		Date

RECOMMENDATION:

That as chickens are covered under Bylaw 1360-25, Animal Control, Council repeal Bylaw 1272-17.

BACKGROUND:

Bylaw 1272-17 is an amendment to the previous Animal Control Bylaw 1198-10. Bylaw 1272-17 is to regulate and control wild and domestic animals and activities in relation to them, specific to chickens.

At the Council meeting of June 24, 2025, the Council gave the Animal Control Bylaw 1360-25 all three readings. The Bylaw repealed previous Animal Control Bylaw 1198-10, but Bylaw 1272-17 was missed in error.

FINANCIAL IMPLICATIONS:

None

**MUNICIPAL DISTRICT OF PINCHER CREEK
BYLAW NO. 1272-17**

A bylaw of the Municipal District of Pincher Creek No. 9, in the Province of Alberta for the purpose of amending Bylaw No. 1198-10, being the Animal Control Bylaw.

WHEREAS the *Municipal Government Act*, R.S.A 2000, Chapter M.26 and amendments thereto, allows a municipality to pass bylaws regulating and controlling wild and domestic animals and activities in relation to them;

AND WHEREAS the *Municipal Government Act*, R.S.A 2000, Chapter M.26 and amendments thereto, allows a municipality to impose fines and penalties for infractions of the bylaws;

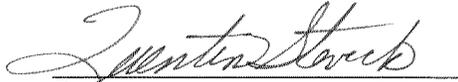
NOW THEREFORE the Council of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, duly assembled does hereby enact the following:

1. This Bylaw may be cited as "THE ANIMAL CONTROL BYLAW AMENDMENT BYLAW NO. 1272-17".
2. Amendments per Schedule A attached.
3. This bylaw comes into force and effect upon third and final passing thereof.

READ a first time this 11th day of September, 2018.

READ a second time this 11th day of September, 2018.

READ a third time and finally passed this 25th day of September, 2018.



Reeve



Chief Administrative Officer
Sheldon Steinke, CLGM

Schedule A

1. Add to Section 3. Definitions, of the Animal Control Bylaw, new definitions as follows:

"**Chicken**" means a domesticated fowl that is kept for egg or meat production or as a pet, but does not include a turkey, goose, duck, artificially reared grouse, partridge, quail, pheasant or ptarmigan;

"**Coop**" means a fully enclosed weather proof structure and attached Outdoor Enclosure used for the keeping of Urban Chickens, that is no larger than 10 m² (108 ft²) in floor area, and no more than 2.4m (8 ft) in height;

"**Hen**" means a domesticated female chicken;

"**Outdoor Enclosure**" means a securely enclosed, roofed outdoor area attached to and forming part of a Coop having a bare earth or vegetated floor for Urban Chickens to roam;

"**Rooster**" means a domesticated male chicken;

"**Urban Chicken**" means a Hen that is at least 16 weeks of age;

2. Add to Section 6. Restrictions Respecting Land Use to include the following:

6. f. Chickens

- (1) Within the boundaries of a Hamlet as defined within this bylaw:
 - (a) A person may keep up to a maximum of four (4) urban chickens upon a parcel of land
 - (b) no person shall:
 - keep a Rooster
 - keep a Hen, other than an Urban Chicken
- (2) Within a Grouped Country Residential District as defined within the Land Use Bylaw, Chickens may only be kept upon or in any land, house, shelter, room or place, building structure, or other premises in accordance with the following limits:

Residential Parcel Size	Allowable Number of Chickens Per Parcel
1.22 ha – 1.61 ha (3.0 – 3.99 ac)	30
1.62 ha – 2.02 ha (4.0 – 4.99 ac)	45
2.03 ha – 2.42 ha (5.0 – 5.99 ac)	60
2.43 ha – 4.04 ha (6.0 – 9.99 ac)	75
4.05 ha (10 ac)	90

- (3) Any person who contravenes Sections 1 or 2 is guilty of an offence.
- (4) Responsibilities of the Urban Chicken Owner
 - (a) Urban Chicken owners must comply with the *Alberta Animal Health Act* and any other applicable standards adopted by the Province of Alberta.
 - (b) Urban Chicken owners on whose property hens are kept have a duty to take reasonable measures to ensure that:
 - The Coop and Hens kept in the Coop do not pose a safety risk to persons on adjacent public or private property;
 - The potential for damage to building and/or property located on adjacent public or private property as a result of the keeping of Urban Chickens is minimized;

- Are required to follow procedures outlined by the Canadian Food Inspection Agency to reduce potential disease outbreak.
- (5) A person who keeps one or more Urban Chickens within a Hamlet or Chickens within a Grouped Country Residential District must:
- (a) provide each Chicken with at least 0.37 m² (4 ft²) of coop floor area, and at least 0.92 m² (10 ft²) of roofed outdoor enclosure; with all structures meeting the setback requirements of the land use district in which the parcel is located and as established within the Land Use Bylaw.
 - (b) provide and maintain a floor of any combination of vegetated or bare earth in each outdoor enclosure;
 - (c) provide and maintain, in each coop, at least one perch, for each Chicken, that is at least 15 cm (0.5 ft) long, and one nest box;
 - (d) keep each Chicken in the enclosed area at all times;
 - (e) provide each Chicken with food, water, shelter, light, ventilation, veterinary care, and opportunities for essential behaviors such as scratching, dust-bathing, and roosting, all sufficient to maintain the Chicken in good health;
 - (f) maintain each Chicken enclosure in good repair and sanitary condition, and free from vermin and obnoxious smells and substances;
 - (g) construct and maintain each Chicken enclosure to prevent any rodent from harbouring underneath or within it or within its walls, and to prevent entrance by any other animal;
 - (h) keep a food container and water container in each coop;
 - (i) keep each coop secured from sunset to sunrise;
 - (j) remove leftover feed, trash, and manure in a timely manner;
 - (k) store manure within a fully enclosed structure, and store no more than three cubic feet of manure at a time;
 - (l) remove all other manure not used for composting or fertilizing and dispose of same in accordance with Municipal District bylaws;
 - (m) follow biosecurity procedures recommended by the Canadian Food Inspection Agency to reduce potential for disease outbreak; and
 - (n) keep Chickens for personal use only.
- (6) Any person who keeps Urban Chickens within a Hamlet or Chickens within a Grouped Country Residential District in contravention of Section 4 is guilty of an offence.

3. Renumber Current Section 6. f. to 6. g.



Annual Show

From Event Planner @ Heritage Acres <event.planner@heritageacres.org>

Date Fri 2025-06-27 10:02 AM

To Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

Good Morning,

Heritage Acres is hosting their 37th Annual Show from July 25-27. We are wondering if anyone from the MD Council would be interested in helping with the pancake breakfasts on July 26 and 27th starting at 8:00am.

Your support with our events has been fantastic and we look forward to seeing everyone at Heritage Acres Farm Museum soon!

Anita Beemsterboer
Event Planner
Heritage Acres Farm Museum
event.planner@heritageacres.org
403-627-7403

From: Event Planner @ Heritage Acres <event.planner@heritageacres.org>

Sent: Wednesday, July 02, 2025 2:06 PM

To: Tandis Mattson <AdminCWA@mdpincercreek.ab.ca>

Subject: Watering of road for events

Hello,

Heritage Acres Farm Museum is wondering if it would be possible to have the road watered before our major events this month. The dates requested are the morning of July 15th for the RCMP Musical Ride and the morning of July 25 for our Annual Show. If you have any portable bleachers that we might be able to borrow we are looking for a few more for pick up July 14th and return July 17th.

Please let me know if you have any questions and thank you for the ongoing support of the museum.

Sincerely,

Anita Beemsterboer
Event Planner
Heritage Acres Farm Museum
event.planner@heritageacres.org
403-627-7403

**** They are aware the MD does not have bleachers.**

All Candidates elections forums

From Pincher Chamber <info@pincherchamber.ca>

Date Thu 2025-06-26 4:13 PM

To Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

 1 attachment (59 KB)

Election Forum Budget.xlsx - Sheet1 (1).pdf;

Hi Jessica,

The Chamber has previously hosted and/or co-hosted election forums in 2021 and 2022, and organized the Provincial forum in 2023, which was unfortunately cancelled on the day of the event. We are aware that the municipal election is approaching quickly and the board has discussed the potential of hosting a municipal forum again this year.

We strongly support the community's access to candidate information and the ability to make an informed vote.

However, forums are not zero-cost events, and given our current budget situation, the Chamber Board is unable to offer a complimentary community forum for the 2025 municipal election.

Please find attached a projected budget outlining the estimated costs for the Chamber to host such an event. While it is possible that some volunteers may choose to donate their honorariums back to the Chamber, we want to ensure we are prepared to recognize their contributions appropriately.

We would welcome a conversation about hosting a forum this year and the options for funding an event.

The Town of Pincher Creek reached out asking if we were hosting a forum, this information and the budget projection has been shared with their administration as well.

Can you please let us know the best contact for this conversation?

We welcome any questions, concerns, and the opportunity to discuss this change from our previously hosted forums.

Regards,

The Chamber Board

All Candidates Forum Budget 2025

Budgeted Expenses				Actual Expenses		
ITEM	#	AMOUNT	TOTAL	#	AMOUNT	TOTAL
Space Rental (no food/drink)*	1	400.00	\$400			0.00
Host Honorarium	1	200.00	\$200			0.00
Live Feed contracted locally*	1	1,000.00	\$1,000			0.00
Admin Support Set up of event etc	10	35.00	\$350			0.00
Honorarium for volunteers	9	35.00	\$315			0.00
Admin on site for event	5	35.00	\$175			
Advertising of event (Paper & electronic)	1	500.00	\$500			0.00
			\$0			0.00
TOTAL			\$2,940	TOTAL		0.00

*quotes have been obtained as part of budgeting.

INCOME				
ITEM	#	AMOUNT	TOTAL	
			0.00	
			0.00	
			0.00	
TOTAL			0.00	0

Total Actual Expenses	2,940.00
Total Collected Income	0.00
Total Gain/Loss	(2,940.00)

Government of Alberta Invitation to Municipal Engagements on Transportation Network Companies Regulation

From TEC Traffic Safety <TEC.TrafficSafety@gov.ab.ca>
Date Fri 2025-06-20 4:20 PM
To TEC Traffic Safety <TEC.TrafficSafety@gov.ab.ca>

Hello:

Alberta Transportation and Economic Corridors is conducting engagement sessions with Alberta municipalities to support the government’s ongoing review of the Transportation Network Companies Regulation, which governs the operation, licensing, and oversight of ride-sharing services in Alberta. As part of this engagement, we are extending an invitation to municipalities across Alberta for engagement sessions planned on July 21, 23, and 24.

Ride-sharing companies are currently regulated under a dual system: the provincial Regulation, supplemented by additional municipal bylaws related to licensing, insurance, fees, and enforcement. This has raised industry concerns about overlapping and inconsistent requirements across jurisdictions creating operational challenges for Transportation Network Companies (TNCs).

To address these issues, the department is holding discussions on policy options to harmonize the TNC regulatory framework across Alberta. The consultation will also explore ways to reduce red tape and identify opportunities to enhance intermunicipal and rural transportation through improved use of TNCs.

This engagement offers municipalities a timely opportunity to share insights, propose improvements, and help shape a more efficient and consistent regulatory environment that maintains public safety.

ENGAGEMENT SESSIONS DETAILS

To accommodate varying schedules, the department has engaged Deloitte, who will facilitate the stakeholder sessions on three separate dates. Each session will provide an opportunity for open discussion, allowing municipalities to identify opportunities, share their unique context, and collaborate on potential policy recommendations. Before each session, preparatory materials will be provided to foster productive and collaborative sessions.

Option 1: In-person in Edmonton	Monday, July 21, 2025, from 2:00 PM to 4:00 PM Location: Deloitte Edmonton office, Manulife Place, 10180 101 Street NW Suite 1500, Edmonton, Alberta
Option 2: In-person in Calgary	Wednesday, July 23, 2025, from 2:00 PM to 4:00 PM Location: Deloitte Calgary Office, 850 2nd Street SW, Suite 700, Calgary, Alberta
Option 3: Virtual	Thursday, July 24, 2025, from 9:30 AM to 11:30 AM

NEXT STEPS

We kindly ask you to confirm your interest in participating by completing [this brief survey](#). Note that each municipality is limited to two participants, and availability for the in-person sessions is limited. Participation will be granted on a first-come, first-served basis. Please complete this survey by **July 10, 2025**.

If you have any questions or require additional information, please do not hesitate to contact Sarah Lewis at sarlewis@deloitte.ca.

Sincerely,

Lynn Varty, MAL, CEC, PMP
Assistant Deputy Minister

Classification: Protected A



Father's Day Show and Shine: A Remarkable Success

June 15th, 2025

Dear Pincher Creek Cruisers Supporters,

Due to the weather, the impressive turnout of vehicles, and enthusiastic fans, the Father's Day Show and Shine was a **HUGE** success! Thanks to the generous support from our Pincher Creek businesses, we proudly showcased our remarkable Pincher Creek Town and M.D. #9 as unparalleled destinations for visitors, workers, and residents alike.

The show's outstanding financial results enabled the Pincher Creek Community Food Centre to provide meals for over three months. This achievement highlights the power of community and the impact of collective generosity.

Thank you to everyone for their invaluable support.

Blessings and many thanks,

A handwritten signature in black ink, appearing to read "Tom".

Tom Liscombe

Garnet Heintzig





TOWN OF PINCHER CREEK



MUNICIPAL DISTRICT of PINCHER CREEK NO. 9

July 2, 2025

Reeve and Council
 Municipal District of Pincher Creek No. 9
 Box 279
 Pincher Creek, AB
 ToK-1Wo
 AdminExecAsst@mdpincercreek.ab.ca

Dear Reeve and Council,

Please be advised that you are invited to attend the meeting with the following community organizations at the Town of Pincher Creek Council Chambers on September 10, 2025. Supper will be provided at 4:30pm with the presentations to commence at 5:00pm.

2026 Budget Presentation Agenda:

5:00pm	SASCI – Grant Writer
5:30pm	Southwest Alberta Regional Search and Rescue Society
6:00pm	Pincher Creek Humane Society
6:30pm	Pincher Creek and District Municipal Library Board
7:00pm	Pincher Creek and District Historical Society
7:30pm	Oldman River Antique Equipment and Threshing Club

I am requesting these organizations send me the information to be presented at this meeting by August 22, 2025. Once I receive this information, I will forward it to everyone to review before the meeting.

We look forward to seeing you there.

Yours truly,

A handwritten signature in blue ink, appearing to read "Wendy D. Catonio".

Wendy D. Catonio, CPA, CGA

Director of Corporate Services
 Town of Pincher Creek
 Telephone: 1-403-627-3156
 Email: finance@pincercreek.ca

Chief Mountain Gas Co-op Ltd. – Staff Appreciation Golf Day
STARS BALL DROP RAFFLE 50/50

September 5, 2025 – Cardston Lee Creek Valley Golf Course – 10:00am

September 11– Backup Day if weather is bad.

The cost for this event is \$85.00 for 18 Holes of golf, cart, and Steak Supper - per person.

Best Ball Format! There will be Hole Prizes, Long drive, Closest to Pin, etc.

Hole Prize Sponsors welcome!

Back again this year!.....A Beer/beverage Cart!

Free Driving Range before 10:00 Shotgun Start!

Please RSVP by **August 25** if possible! First 84 Golfers accepted.

This event is open to all gas co-ops, managers, and staff, and to selected businesses/dealers who receive this invitation.

Businesses/dealers are encouraged to bring(send) your bling and some door prizes!
Thank You!

This is planned as a fun enjoyable day to network with those in the industry.

Name: _____
Business Name: _____
Address _____ City _____ Postal _____
PhoneNumber _____ Fax _____

Golfers: 1. _____ Handicap if known _____
2. _____
3. _____
4. _____

Handicap used to sort golfers, not used for scoring! Teams will be mixed.

We hope you will try to come to this event and get to know fellow co-op workers and business associates. For Lee Creek Golf Members, this is exclusive of membership benefits.

Please pay Chief Mountain with registration. Check, Cash, or credit card:
Visa/Mastercard # _____ Exp: _____ CVC _____
Or E-transfer to cmgc_golf@shaw.ca
Thank you and please return ASAP for numbers.



CHIEF MOUNTAIN GAS CO-OP LTD.

STARS[®]

GOLF BALL DROP

CLOSEST TO FLAG WINS 50/50

POSSIBLE WIN UP TO \$10,000.

PURCHASE TICKETS at: Gas Co-op Offices in Cardston and Pincher Creek

\$20.00 PER TICKET

Call 1 866-653-3011 or ETransfer

cmgc_stars@shaw.ca

must submit full name, address and phone number.

Thank you for supporting a great cause.

Numbered Ball drop September 5, 2025.

Attendance not required to win.



TICKETS ON SALE HERE!

